#### WHAT IS THE CONTACT LIST?

The Contact List is a document that contains the most current contact information for the Imperial Crowns and Ministers, as well as the chartered subdivisions' Crowns and Ministers.

## WHAT IS THE CONTACT LIST USED FOR?

The Contact List is helps the crowns and ministers of the Adrian Empire to communicate with each other. The information is also used to update the Imperial website, and is published with the Adrian Herald so the members of the Adrian Empire can contact the crowns and ministers listed.

## WHAT INFORMATION IS REQUIRED?

There is subdivision information and personal information. The subdivision information includes websites, online newsletters, etc. The personal information for Ministers includes:

- Mundane name
- Game name
- Phone number
- E-mail address

The information for Crowns is the same as for Ministers, as well as a mailing address.

## WHAT INFORMATION IS IN PUBLISHED TO THE OTHER CROWNS AND MINISTERS?

All of the contact information provided.

## WHAT INFORMATION IS IN PUBLISHED IN THE ADRIAN HERALD?

Mundane name, game name, phone number, e-mail address. Mailing addresses are not printed in the Herald.

#### WHAT INFORMATION IS IN PUBLISHED ON THE WEBSITE?

Game names and e-mail addresses. No mundane names, addresses, or phone numbers are ever placed online.

## HOW OFTEN IS THE LIST UPDATED?

Monthly.

## WHAT IS THE DEADLINE FOR CHANGING THE LIST?

The 19th of the month. If you have a change in information (like a new Crown, or someone changed phone numbers), you don't have to wait until the deadline, though.

## WHERE DO I SEND THE INFORMATION?

Contact\_List@adrianempire.org

# WHAT IF I DON'T HAVE E-MAIL?

Then you must provide a valid phone number. The members of Adria need a way to get ahold of you.