



MARCH 2008 IMPERIAL ESTATES AGENDA

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Adria is a registered trade name of the Adrian Empire, Inc.

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GENERAL MEETING INFORMATION

Date and Time

Estates Meeting

March 8, 2008 – 9 a.m. to 5 p.m. Feast will begin promptly at 7 p.m. at the meeting location. Further details will be announced separately.

March 9, 2008 – 9 a.m. until all agenda items have been addressed

Location

The March 2008 meeting of the Imperial Estates will be held in the Shire of Valencia.

Eastland Park Hotel

157 High Street, Portland, Maine (ME) 04101 Phone: 207.775.5411

Toll Free: 888.671.8008

Fax: 207.775.2872

Website: <http://www.eastlandparkhotel.com/>

Room Rates & Accommodations:

\$59.00 per night + 7% Tax

Hotel will extend the rate as a courtesy to anyone staying there for either the 7th or 10th.

Non-smoking rooms and cribs available upon request and are subject to availability.

Roll-away available (king rooms only) at \$15.00 per night and are subject to availability.

There is no charge for children 18 years or younger, providing they share the same room with their parents, using existing bedding.

When making your reservation, please ask for the Adrian Empire rate.

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Hotel features: Airport Shuttle, ATM, Concierge service, Conference facilities, Elevator, Facilities for the disabled, Fax available, Fitness and health centre, free local calls, Ice Maker, Non-smoking rooms, Office or business center, Pets allowed, Restaurant, Shows or evening entertainment, Tea and coffee making facilities, Travelers' cheques accepted, Voicemail, and accept the following credit cards:

Mastercard, Visa, American Express, Discover, Diners Club

Local Attractions

- **DownEast Duck** - Portland land and sea tours by amphibious vehicle
- Shipyard Brewing Company
- Southworth Planetarium
- Gulf of Maine Aquarium
- Center for Cultural Exchange
- The Cumberland County Civic Center
- Portland Symphony Orchestra
- Portland Museum of Art
- Children's Museum of Maine

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AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CONSENT CALENDAR

IV. APPROVAL OF MINUTES

Approval of the minutes of the November 2007 Imperial Estates Meeting.

Amend the minutes of the November 2007 Imperial Estates Meeting as follows:

OB1, OB2, OB3, OB4, OB7 – Amend Chancery notation to read: “Removed from the Table. ~~and referred~~ Referred to the Ministry of Joust and War for Rewrite by voice vote. The Estates adopted a Resolution to adopt a Manual of Siege by voice vote. **Item will be presented to Imperial Estates General as a proposed Manual of Siege as Chancery Business once rewritten.**”

V. REPORTS

Minister reports will all be posted, except for the Crown Report/Pres/V.P. Report. All other Ministers must submit written reports. Any Minister who does not submit written reports will not be awarded Ministry Points. If the same Minister did not submit reports for the previous meeting, they will be replaced.

VI. CROWN BUSINESS

CRB1. Charters

All Subdivisions who have not reported in a timely manner, and are not in communication to correct their deficits, and all Subdivisions who do not maintain the numbers for their status will be placed on the November Imperial Agenda for voluntary reduction in status. Reporting is required and not doing so makes it difficult to determine the status of the Empire. Additionally, all Subdivisions are required to maintain a specific number of members to establish and retain their status within Adria. This is in accordance with Imperial Bylaws. We also request that all Subdivisions submit, to Us directly, a copy of their Writs and Codicils for review. Once approved, the Crown of the subdivision will be notified and the documentation placed under their region on the Imperial Website. Additionally, if your current Charter does not appear on the Website, you are responsible for contacting us, in writing, to ensure that is corrected.

a. Place shires on inactive list

The following shires have zero membership and have been suspended:

- None

b. Reactivate inactive shire

The following shires have membership and their charters have been reactivated:

- None

c. Recognize new shire

The following shires have membership and their charter will be issued:

- None

CRB2. Amend Article VIII. Subdivision of the Empire

Requires majority to take from the table; 2/3rds to approve. Rewrite not received by the Chancery.

Amend Article VIII.D.1.a.i. to read:

A chartered subdivision must be chartered as **an Archduchy or a Duchy for at least 6 months** before it can become a Kingdom. ~~This requirement may be waived by a 2/3 vote of the Imperial Estates General.~~

Repeal Article VIII.D.2.a.i. in its entirety.

CRB3. Amend Article VII.G. Officers of the Corporation

Requires 2/3rds to approve.

Amend Article VII.G. Officers of the Corporation, to separate the Imperial Crown from the offices of President and Vice-President or to permit up to four candidates to run together for these positions.

Current Law (as amended 3/07):

The Imperial Crown shall be the President of the Corporation. If there is a Co-ruler (not consort), the Co-ruler shall be the Vice-President of the Corporation, otherwise, the Chancellor shall be the Vice-President. The Steward shall be the Secretary and Treasurer of the Corporation.

Crowns and Ruling Nobles of chartered subdivisions are the mundane representatives of the local area, as each chartered subdivision is a local chapter of the national Adrian Empire Corporation. The Crown of a chartered subdivision is the mundane president and vice-president of the local chapter. In the absence of a Crown occupied by two people, the Chancellor is the vice-president. The Steward of a chartered subdivision is the Secretary/Treasurer of the local chapter.

Note: The offices mentioned above have corporate and fiduciary duties, as defined by Federal Corporate Law.

Option 1

Permit up to four candidates to run together for these positions.

Amend to read:

1. The Officers of the Corporation are the President, Vice-President, and Treasurer; they are determined by the victory of a team of candidates in a Crown or Civil War, as below. At the time of declaration, up to four candidates may submit a letter of intent as a team seeking to serve as the Imperial Crown and Corporate Offices. The letter shall declare which candidates shall serve as Crown(s), and which shall hold the Corporate office of President, as well as who will serve as Vice-President. The Crown will appoint a Steward who shall serve as Treasurer (sometimes mundanely referred to as Secretary/Treasurer), and the President shall appoint a nonmember recording secretary for meetings of the Board of Directors, and other mundane officials needed.
 - a. A single candidate: shall declare the intent to serve as Crown and President; may name a consort; and shall name a Chancellor who shall serve as Vice-President.
 - b. Two candidates:
 - i. shall declare their intent to serve as Crown Co-rulers, one as President and the other as Vice-President; or,
 - ii. one shall declare the intent to serve as Crown and the other to serve as President; may name a consort; and shall name a Chancellor who shall serve as Vice-President.
 - c. Three candidates:
 - i. shall declare their intent that two serve as Crown Co-rulers, and the other serve as President; and shall name a Chancellor who shall serve as Vice-President; or,
 - ii. each shall declare the intent to serve as Crown, President, or Vice-President; and may name a consort.
 - d. Four candidates shall: shall declare their intent that two serve as Crown Co-rulers, one serve as President, and the other serve as Vice-President.

2. In the event that the Imperial Estates find a team member unacceptable, the remaining members of the team may withdraw their candidacy or amend their declaration immediately and continue Imperial Estates consideration of their acceptability.
3. The official representatives of each chartered subdivision of the Adrian Empire, Inc. shall be the Crowns (or Viceroy/Vicerene) who serve as president and vice-president of the local chapter and the Steward who serves as Secretary/Treasurer of the local chapter. In the absence of Co-rulers, the Chancellor is the vice-president.

Note: These offices have corporate and fiduciary duties, as defined by mundane Law, and may subject the officers to financial, civil, and criminal liability.

Commentary: While we have precedent that permits Crowns and Officers wide discretion in dividing their duties, they are not required to declare it in advance nor are they allowed to add "running-mates." We feel strongly that the workload justifies a division of labor and more hands to do the work. Whether we simply separate Crown from Corporate Officers, or allow a team of candidates to offer their own solution, either would be a positive step. The Estates should consider the option of making the law effective for one year and giving further consideration to a "permanent" change.

Option 2

Candidates run for Imperial Crown as per Current law (letter, acceptability vote, and Crown War); but the President and Vice-President shall be elected independently by the Estates or BoD.

Amend to read:

The Officers of the Corporation are the President, Vice-President, and Treasurer;

Alternative A.

Election by the Imperial Estates.

Candidates for President and Vice President shall submit letters of intent following the same procedure as Candidates for Crown (letter of intent to chancellor by closing court of Banner War). The President and VP shall be elected by the Imperial Estates at the Meeting in July, and take office at the Board of Directors Meeting in November.

Alternative B.

Election by the Board of Directors.

The first item of business of the new Board of Directors Meeting in November shall be to elect a President and Vice President from its members.

Commentary: Option 2, A or B, allows the length of term to become different for the office of Imperial Crowns and President/Vice President. It also allows different methods of election and different times of election.

CRB4. Revision of Arts & Sciences Judging Form.

Requires 2/3rds to consider; majority to approve.

Two judging forms are attached (please see Appendix 5). The Created Entry sheet would replace the current Arts & Sciences Judging Sheet while the Written Entry sheet would be a new addition to the Adrian Arts & Sciences judging guidelines.

Option A: Approve these forms for play test until the July meeting of the Imperial Estates.

Option B: Approve these forms effective immediately.

Commentary: *This revision is intended to address issues regarding the clarity and legibility of the existing judging sheet and to bring the score sheets into alignment with the existing manual in regards to research papers and other written entries. Many judges are having trouble with reading the current form due to the type size and the perceived redundancy of several of the questions. I have reformatted the document using a larger typeface and have slightly reworded a few of the questions to facilitate easier understanding.*

The current Arts & Sciences Judging Guide & Manual both reference written entries, such as research papers and how to articles. The current judging sheet makes it impossible to judge those entries in a fair and balanced manner. Rather than complicate the existing sheet by adding qualifiers for written entries, I have created an additional judging sheet specifically tailored to those entries. The questions on this sheet were taken in large part from the existing Judging Guide & Manual.

By accepting Option B, a complete revision of the Arts & Sciences Manual and Judging Guide would be available to place on the agenda at the July Imperial Estates meeting.

Author: *HG Dame Aoibheann Maethanos (Duchess of Cashel, Imperial Minister of Arts & Sciences)*

Co-Sponsor: *HG Sir Johan von Hohenstaufen (Earl of Terre Neuve)*

VII. CHANCERY BUSINESS

CH1. Consider the reign of Dame Ashlinn Tiernan and Sir Pavo Rosalia

Requires majority to approve.

Commentary: Per Article VI.E.5. Meeting Date, March:

The Imperial Estates General shall meet in March of every year, at which time they shall conduct appropriate business including but not limited to:

- *Evaluation of the success or failure of the previous Imperial Crown's term of office as well as any prior terms of office not yet evaluated, irrespective of the length of such terms of office.*

Question 1: 1st reign, from November 2005 to November 2006

Question 2: 2nd reign, from November 2006 to November 2007

Chancery Note: It is possible for the Imperial Estates General to consider both years of their reign together in one vote.

CH2. Judicial Decisions

In accordance with Imperial Estates Writ #2, 12, Codex Adjudicata Article IV.8., judicial decisions made between October 2007 and January 2008 are available in Appendix 1.

CH3. Replace Rolls and Lists Manual

Requires majority to take from the table; majority to approve.

Replace the current version of the Rolls and Lists Manual with the version introduced as Appendix 2.

Author: HIM Sir Terrin Greyphis

CH4. Replace IEW 18: Armigerous Rights with new version

Requires majority to take from the table; majority to approve.

Replace the current version of the Armigerous Rights Manual with the version introduced as Appendix 3.

CH5. Amend Imperial Estates Writ: Autocrating Events to define procedure for Directed Fundraisers

Requires majority to approve.

Amend II.B. to read:

There must be a line item that explains how you will recoup the costs. The easiest way to do this is by using a simple formula:

Total anticipated cost/Average expected attendance=Site fee per person

Example: You want to spend \$600 on a feast. Generally 60 people or so attend the feasts in your area. Divide 60 into 600 equals \$10 per person site fee. This is the minimum amount you should charge for this feast; otherwise you are not operating within mundane requirements for recouping costs for 501c3 organizations and could endanger our tax status.

~~Note: The only time you would not need to charge site fees would be if you held a fundraiser outside of your normal revenue generating activities, where the funds were previously stated to be earmarked for this particular Event. Funds received from this may not be spent toward any other cost.~~

A Directed Fundraiser held prior to the event may be used to lower the site fees. For example, if an event is expected to cost \$1200, 75 people are expected to attend, but a raffle held expressly to reduce fees for that event previously raised \$400, the minimum site fee would be (\$1200 minus \$400) divided by 75 = \$800 divided by 75 = \$10.67. Remember that this is a minimum and it is perfectly acceptable to not only round up to a whole dollar amount, but to charge more if desired.

Directed Fund Raiser: Should a Chapter determine a need to raise funds to cover a loss, or sponsor a Chapter function (such as Walk-A-Thon), or build funds for a specific reason such as purchase a Chapter pavilion - repair Chapter chattel goods - purchase loaner fighter gear - the reason must be identified PRIOR to the fund raiser and must be specifically conveyed to anyone prior to accepting their money. For example, if you are raising funds for a pavilion or a feast, those contributing money (buying a raffle ticket, sponsoring an event, buying a fundraising item) must know that the proceeds are going to buy the pavilion or reduce the cost of the feast, not just going to Adria or to the Adrian Chapter.

It is recommended that any Directed Fundraisers be discussed and approved by the Chapter Estates and if any cost is required for the fundraiser (such as buying goods to later sell), then it MUST be approved by the Estates either directly or by having been approved as part of a budget. The funds earned must be identified as Restricted Funds and spent only for the subject identified before the fund raiser. Any and all expenses for this fund raiser must be identified. The net Restricted funds must be identified on all finance reports and deducted from the General Fund as available funds. If, after all funds have been expended and the reason for the Restricted Funds has been fulfilled, there is a balance remaining, the Chapter Estates may elect to return the balance to the General Fund.

CH6. Amend Article III.A. to add Imperial Crown as an advisory member to the BoD.

Requires 2/3rds to approve.

Current Law:

The retiring President and the Imperial Chancellor shall have non-voting, advisory memberships on the Board of Directors. They will not be considered Directors.

Amend to read:

The Past President, Imperial Chancellor, and Imperial Crown, if not otherwise members of the Board, shall serve as non-voting members having the privilege to participate in discussion and make motions, but not vote. Advisors are appointed by the Board for their knowledge and counsel, they may assist as needed and participate in electronic discussions provided they agree to confidentiality. President shall appoint a nonmember recording secretary for meetings of the Board of Directors, and other mundane officials needed. None of the officials in this paragraph shall be considered Directors.

Commentary: There has been some confusion between nonvoting members, advisors, and staff.

CH7. Amend Article III. Members and Board of Directors and Article VI.F.1.c. Rights of the Imperial Estates General

Requires 2/3rds to approve.

Add:

vi. Remove a Member of the Board of Directors.

Amend Article III. Members and Board of Directors E. Eligibility and Candidacy Requirements

Add:

5. A Member of the Board of Directors whose membership in the Adrian Empire has been suspended, who becomes subject to a Judicial Ban, or who is not in good standing, shall be suspended from the Board until the matter is resolved; revocation of membership shall result in removal from the Board.

Commentary: It is proper to clarify how and when a member or the BoD may be removed (temporarily or permanently). Judicial actions would not always warrant removal, that is why the March amendment provides that the BoD review a member under judicial sentence and report to the Estates. The body that elects the members of the BoD (the Estates) should have the authority to remove them but it is a serious matter (like impeachment) requiring more than a simple majority to remove.

VIII. OLD BUSINESS

OB1. Amend Article VIII.D.3.a.iv and VIII.F.1. to remove overlapping border restriction for subdivisions

Was OB5 (November 2007). Requires majority to take from the table; majority to approve.

Friendly Amendment - Amend last bullet in Item 2: replace "2/3 majority" with "simple majority", and insert "In the event that the local estates reject, the Imperial Estates General can overrule by a 2/3rds majority" before "Upon such approval..." The Imperial crowns approve the formation of the shire in the event that the relevant estate approve. Clean it up for language (Create flow chart/time line). The case of the establishment of overlapping borders the Imperial Crown must get Imperial approval.

Item 1: Article VIII.D.3.a.iv. Shires

Current Law: A Shire must have a generally-defined territory of geographical jurisdiction which does not overlap with the borders of any other Chartered Subdivision or region.

Amend to Read: A Shire must have a generally-defined territory of geographical jurisdiction ~~which does not overlap with the borders of any other Chartered Subdivision or region.~~

Item 2: Article VIII.F.1. Chartered Subdivisions

Current Law:

From time to time *chartered* subdivisions within the Adrian Empire may desire advancement. This is to be encouraged and permitted as long as the following standards and procedures are met:

- Prerequisite membership is achieved without reducing any other chartered subdivision below minimum standard
- The land the new subdivision to be chartered is claiming does not cross over or diminish the land of any other chartered subdivision not in the new subdivision. (*Note: An exception to law was approved Nov. 2003 to allow a second subdivision to be chartered within the same geographic boundaries in Nevada.*)
- In the case of an existing *chartered* subdivision, the estates general of the existing chartered subdivision must approve the change to their lands by a 2/3 majority, and presented to the Imperial Estates General for approval (by a simple majority). Upon such approval, there shall be new charters created for all subdivisions involved. (*Note: The alternative method is approval at the subdivision level with a simple majority, and by the Imperial Estates General with a 2/3 majority.*)

Amend to read:

From time to time *chartered* subdivisions within the Adrian Empire may desire advancement. This is to be encouraged and permitted as long as the following standards and procedures are met:

- Prerequisite membership is achieved without reducing any other chartered subdivision below minimum standard
- ~~The land the new subdivision to be chartered is claiming does not cross over or diminish the land of any other chartered subdivision not in the new subdivision. (*Note: An exception to law was approved Nov. 2003 to allow a second subdivision to be chartered within the same geographic boundaries in Nevada.*)~~
- In the case of an existing *chartered* subdivision, the estates general of the existing chartered subdivision must approve the change to their lands by a 2/3 majority, and presented to the Imperial Estates General for approval (by a simple majority). Upon such approval, there shall be new charters created for all subdivisions involved. (*Note: The alternative method is approval at the subdivision level with a simple majority, and by the Imperial Estates General with a 2/3 majority.*)

OB2. Amend Imperial Estates Writ #2, 12 Codex Adjudicata Article IV. Conduct of Judicial Courts

Was OB6 (November 2007). Requires majority to take from the table; majority to approve.

Amend to Read:

Once complaints have been presented in writing to the appropriate Minister of Justice or Magistrate, the Minister of Justice shall have no more than 30 days to evaluate them and determine if they are legitimate charges and warrant trial, unless proper cause is submitted in writing to the Crown and Imperial Chancery that more time is necessary. If they are so determined, the following procedures shall be followed.

1. The Minister of Justice shall notify the named defendants in writing. This shall be done in any of the following methods
 - Hand delivered
 - Via fax
 - Via email
 - Via mail
 - Via phone conversation (In order to setup a meeting to hand deliver)

Notification of a vassal's Liege-Lord shall qualify as notification of the individual.

2. **Mediation must be attempted within 20 days of the date that the complaint was found to have merit. Either party may refuse mediation. Mediation may be conducted through electronic media (e-mail correspondence with known legal e-mail addresses), so long as all parties are involved and the Ministry of Justice maintains a written record. If mediation fails, or is refused by either party, the complaint shall become a set of charges.**
3. Once notified the defendant shall be informed that the date of the trial shall not be less than thirty days of this notification unless the defendant requests Immediate Justice. Immediate Justice shall be defined as within 30 days. If the trial is to be held concurrent to a sanctioned event, the trial shall not be conducted during any scheduled activities at an event, but shall occur during breaks, before, or after the event itself.
4. The Magistrate/Minister of Justice will then request the defendant to choose a date for their trial, **which must occur within one (1) year from the date the set of charges is filed.** This date must be acceptable to Magistrate/Minister of Justice, Crown and plaintiff as well as the defendant. **If the defendant has not set a date within 6 months from the date the set of charges is filed, the Magistrate/Minister of Justice has 30 days to set a trial date to occur within the remaining 6 months.**
5. The Magistrate/Minister of Justice shall select the time and place of the trial, provided Immediate Justice was not called for, in which case it will take place during the next Scheduled event. The Date, Time, and Place of this trial shall be published in the Adrian Herald as well as announced at the next Crown Event, unless Immediate Justice is demanded.
6. **If the defendant fails to appear at the prescribed time, date, and location of the trial, they may be tried in absentia, and the Magistrate/Minister of Justice will allow any of the trial attendees to speak on behalf of the defendant.**
7. The Defendant shall be afforded every opportunity to prepare a defense. This will include but not be limited to reviewing evidence and questioning witnesses. The plaintiff shall also be afforded this same opportunity to prepare their case. This "Period of Discovery" shall continue until forty-eight (48) hours prior to trial at which point all witness lists and evidence lists shall be frozen and reviewed by the Magistrate. This may be appealed ~~by~~ **to** the Magistrate during the trial, and the opposing ~~council~~ **Counsel** shall have an opportunity to argue against such an appeal, after which the Magistrate shall decide if the added testimony/evidence shall be heard.
8. All open Judicial Proceedings shall be videotaped, audio taped (or equivalent), and copies of the tape provided to the Imperial Chancery.

9. Lastly, it shall be understood throughout Adrian Courts that the primary responsibility of the Court is to determine the Truth of the Matter. ~~That this~~ This Search for the truth shall be the over-riding determinate in the process, and not procedure. Objections due to procedure should be discouraged if they may be used to hide or diffuse the truth.

10. All court decisions must be published as an appendix to the next Imperial Estates Agenda.

Additional Option #1

The above proposal is to be adopted retroactively.

OB3. Amend Imp. Estates Writ 1: Arts and Science Manual Article IV.B.7. Tournament Entries

Was OB8 (November 2007). Requires majority to take from the table; majority to approve.

Amend to read:

The artisan shall be present when the item is judged, ~~unless the artisan lives more than 100 miles away from any other event. If the artisan lives outside the 100 mile radius of any tournament, they may mail there entries and documentation to the A&S Minister for entry into the next scheduled tournament. The Artisan must send return postage, or make arrangements to have the item picked up by the end of the month within 30 days.~~ If an item is judged outside a tournament or war, the artisan will gain the win, Masterwork, or participation point at the next event ~~attended by the artisan~~ after the entry. The hardcopy documentation for the entry will be available for display.

~~Only 6 entries may be made in this fashion. If you choose to use this method, you do so at your own risk and Adria has no liability for loss or damage. These entries are coordinated by the respective subdivision Minister of A&S, if you are a member at large, you must coordinate with the Imperial Minister of A&S.~~

OB4. Rename the terms “Chartered Subdivisions” and “Subdivisions”

Was OB12 (November 2007). Requires majority to take from the table; majority to approve.

Current Definition (Glossary of Bylaws):

Chartered Subdivision - This refers to a Kingdom, Archduchy, Duchy, or Shire.

Subdivision - This refers to a March, County, Barony or Household.

Item 1: Rename the term “Chartered Subdivisions”

Replace all references to “Chartered Subdivisions” with “Chapter” in all sections of bylaws, writs, and manuals.

Item 2: Rename the term “Subdivisions”

Replace all references to “Subdivisions” with “Estate” in all sections of bylaws, writs, and manuals.

OB5. Amend Article VI.G. Meetings of the Governing Body: Notice

Was OB13 (November 2007). Requires majority to take from the table; 2/3rds to approve.

Amend to read:**1. Notice of Summoning of Imperial Estates Meetings**

The Crowns of all chartered subdivisions must be provided with sixty (60) days written notice of Imperial Estates meeting. The Crowns must notify all members entitled to a seat in their respective chartered subdivisions.

The Crown must provide at least thirty (30) days written notice of any meeting of the estates of that chartered subdivision to all members who are entitled to a seat in their subdivision.

Two-thirds of the members present at an estates meeting may waive notice pursuant to this section. Actions taken at a meeting at which notice was waived must be reconsidered at the next fully-noticed meeting, but shall be effective pending said reconsideration.

Any member may attend, regardless of notification.

2. Submission of Agenda Items

All submissions due to be added to the Agenda of the Imperial Estates must be submitted to the Imperial Chancellor no later than 60 days prior to the Imperial Estates Meeting being convened. Any submissions after this deadline will be held for the next Imperial Estates Meeting.

3. Publication of Imperial Agenda

After the agenda has been compiled by the Imperial Chancellor, the completed agenda will be published to the general membership no later than 45 days prior to the Imperial Estates Meeting. This will allow for all subdivisions to call for local Estates Meetings and discuss all items appearing on the Imperial Estates Agenda.

If the agenda fails to be published for this time, then the agenda in its entirety shall be tabled until the next scheduled meeting of the Imperial Estates. The only items which will be able to be acted upon in this instance shall be those dealing with acceptability of candidates, elections to the Board of Directors, matters dealing with charters for Chartered Subdivisions, and the granting of retirement titles. Any other matters which are on that tabled agenda may be discussed but may not be voted upon until the next scheduled Imperial Estates Meeting; unless agreed upon by a 2/3rds majority vote of the Imperial Estates (note: these exceptions shall be made on a case-by-case basis).

4. Revisions and Addenda of the Imperial Estates Agenda

Revisions and Addenda to the Imperial Estates Agenda must occasionally occur. This is often due to a last minute inclusion, for additional information to be added as a note or even for change of phrase in a proposal. Revised Agendas and Addenda must be published no later than 30 days prior to the Imperial Estates Meeting to the general membership.

All *NEW* items (i.e. last minute inclusions, revisions and/or addenda) on this revised agenda shall be considered "tabled" and will require a 2/3rds majority vote to remove from the table and be voted upon.

If the revised agenda is not published within this time frame, then it shall be disallowed, and business shall proceed under the most recent agenda submitted prior to this 30-day "revision black-out" period.

Author's Note: *Every time around the time for the Imperial Estates Meeting to occur tempers get high, and often this is worsened by the Imperial Estates Agenda not being published until late or being revised without adequate time to review the revisions. This has often led to great ideas being voted down on the principle that "not enough time was given for us to consider it." Another problem is many subdivisions try to schedule Local Estates Meetings to discuss these items so that they can present a united front; the problem lying in the fact that if the agenda is not published until late, or if there is a last minute revision, these estates have not had the proper time to discuss items (And even in some cases the Local Estates are unable to be called since they must be called with 30 days notice).*

This proposal will help establish a timetable which will ensure that all items appearing on the agendas will have adequate time to be considered by the various Estates of a subdivision and allowing these subdivisions to properly call local Estates Meetings to discuss these items fully.

Author: HRG Sir Kaeyron A. Maethanos (Knight Civil, Knight Bachelor, Duke of Cashel)

Sponsors: HG Sir Johan von Hohenstaufen (Earl of Terre Neuve).

OB6. Amend Article VIII.B.8: Subdivision of the Empire

Was OB16 (November 2007). Requires majority to take from the table; majority to approve.

Amend Article VIII.B.8 to read:

~~Their term of office is limited to two (2) consecutive years, removing the Royal Crown Pax Regium in the second year. (Note: Pax Regium limitation does not apply to the Imperial Crown since date of Civil War is set in law).~~ Their term of office is defined in Article XIV.

Amend Article XIV to read:

A. EMPEROR/EMPRESS

The Emperor/Empress of the Empire shall rule from coronation (the first weekend of November of the year of ascent to the Throne) until the coronation of the Imperial Heirs Apparent (the first weekend of November in the following year), unless removed in an Interim Civil War as described below. The Emperor/Empress may succeed themselves, **but their term of office is limited to two (2) consecutive years.**

B. KING/QUEEN

Each term of office of the King/Queen shall not be more than one (1) year (measured from the date of coronation, or from the latest date coronation should have occurred pursuant to Article XIV.E: Coronations, whichever is earlier). The King/Queen may succeed themselves, **but their term of office is limited to two (2) consecutive years, removing the Royal Crown Pax Regium in the second year.** (Note: The term of office may only be altered by mutual agreement of the Crown and the Estates General.)

Commentary: *Language clean-up, and puts all the pertinent information in one section for ease of reading.*

Author: Sir Vaelen Gallimour (Lord of House Weyland, Knight Minister, Knight Archer)

Sponsor: Dame Ariana RuddCatha (Lady of House Weyland, Knight Civil, Knight Archer)

OB7. Amend Imperial Estates Writ 2, 12 Codex Adjudicata to Create an Independent Judiciary

Was OB25 (November 2007). Requires majority to take from the table; majority to approve. Rewrite not received by the Ministry of Justice.

Option 1

For all Adrian Courts, Civil and Justice, Magistrates and Justices shall be selected randomly.

For Magistrates, annually, at each level and in all subdivisions, the Crown shall nominate candidates who are knowledgeable in Adrian Law; the Estates shall consider the nominees and may approve appointment by a majority to serve for two years. The process shall continue until three Magistrates are approved. A vacancy shall be filled by the same process to fill the term. Magistrates may be removed by a 2/3rds vote of the Estates, judicial sentence for conviction of Adrian or mundane crime, or revocation of membership. Magistrates shall be suspended during a limited judicial ban or suspension of membership. The process is repeated each year and may result in up to six Magistrates serving at any time.

For a Civil Court, the names of the former: Crowns, Chancellors, and MoJs, of the level or subdivision, shall be written on cards, shuffled and drawn by the magistrate. As each is drawn, he shall be called upon to serve, when three agree to serve impartially, they are empanelled. If three are not able or available to serve, the names of the landed Nobles of the rank of Baron or higher and the highest level of Knights available shall be added to the pool.

For a Court of Justice, the names of the landed Nobles of the level (rulers of Marches for an Imperial Court) or subdivision (of the rank of Baron or higher), shall be written on cards, shuffled and drawn by the magistrate. As each is drawn, he shall be called upon to serve, when three agree to serve impartially, they are empanelled. If three are not able or available to serve, the names of the landed Nobles of the next lower rank and all Knights shall be added to the pool.

For a Court of Chivalry, the names of all the Knights of the level (K3s for an Imperial Court) or subdivision shall be written on cards, shuffled and drawn by the magistrate. As each is drawn, he shall be called upon to serve, when three agree to serve impartially, they are empanelled. If three are not able or available to serve, the names of the Knights of the nearest chartered subdivisions shall be added to the pool.

Option 2

Replace the current court structure with an investigating magistrate system. A panel of three magistrates is convened for each case to investigate, mediate, or adjudicate and sentence. Appeals would be made to the appropriate Crown or Estates.

Selection of Magistrates, annually, at each level and in all subdivisions, the Crown shall nominate candidates who are knowledgeable in Adrian Law; the Estates shall consider the nominees and may approve appointment by a majority to serve for two years. The process shall continue until three Magistrates are approved. A vacancy shall be filled by the same process to fill the term. Magistrates may be removed by a 2/3rds vote of the Estates, judicial sentence for conviction of Adrian or mundane crime, or revocation of membership. Magistrates shall be suspended during a limited judicial ban or suspension of membership. The process is repeated each year and may result in up to six Magistrates serving at any time.

OB8. Amend Article III.A. Number of Directors

Was OB26 (November 2007). Requires majority to take from the table; 2/3rds to approve.

Amend to read:

The number of Directors shall be ~~seven (7)~~ **nine (9)**. The Emperor and the Empress shall always be President and Vice-President and serve a one-year term (may be extended in compliance with successive terms as Emperor and Empress). The Imperial Steward shall serve as Treasurer and may serve successive terms (as this is an appointed position by the Imperial Crown).

The Imperial Estates General will elect the remaining ~~four (4)~~ **six (6)** directors of the Board of Directors from among the paid membership of the Adrian Empire by a simple majority vote; those elected shall serve two-year terms. **The directors-at-large shall be comprised of two (2) members from each region (1, 2, and 3) as defined in Imperial Estates Writ 21a. ~~Two (2)~~ Three (3) of these directors shall be elected each year, thus staggering the election.**

Directors elected by the Imperial Estates General that become President, Vice President, or Imperial Steward during the second year of their term vacate their seat; the remaining year of their term shall be filled by a one-year appointment, elected by the Imperial Estates General. Candidates may be self-nominated.

The retiring President and the Imperial Chancellor shall have non-voting, advisory memberships on the Board of Directors. They will not be considered as Directors.

***Chancery Note:** If approved it will be enacted in March 2008. The Chancery is currently taking nominations to fill the two open positions. Region 1 currently has no members-at-large, Region 2 has 2 members-at-large, and Region 3 also has 2 members-at-large, so we need to fill the new two open positions from Region 1. We will also accept nominations from the floor if needed, for each unoccupied regional seat and election to be held in March to fill terms that will run to November 2008 and November 2009.*

OB9. Amend Article XVI.B. Conduct of Imperial Crown War

Was NB2 (November 2007). Requires 2/3rds to approve.

Amend Article XVI.B.1.a.i. to read:

The Imperial Crown War shall be held every year on the ~~Labor Day Weekend~~ **last weekend in September.**

***Commentary:** Due to the extreme heat at the last Imperial Crown War West, we should consider moving the date of Imperial Crown War to the last weekend in September, when the temperature is a bit cooler.*

***Author:** Sir William Baine (Knight Premier)*

***Sponsor:** Sir Warren Anthony (Count Royal, Kingdom of Albion)*

Counterproposal**Amend Article XVI.B.1.a.i. to read:**

The Imperial Crown War shall be held every year ~~on the Labor Day Weekend~~ **in the Month of September** Each regional site for the Imperial War when submitting bids will also submit which weekend in September by the November Imperial Estates Meeting. Each Site must complete its War scenarios before the last day of September and report the results to the Imperial Chancellor and Imperial Steward. No member can participate or attend more than one War site. It is the duty of the site representative of the Imperial Steward and Rolls office to receive reports from the other war sites and to prevent multiple participation.

***Author:** HG Sir Tailan Bran McNeil*

***Sponsor:** HG Dame Anne Bryce of Kinncraig*

OB10. Adopt Resolution to move the location of Imperial Crown War West

Was NB3 (November 2007). Requires majority to approve.

Move the location of the Imperial Crown War West from Featherly Park

Commentary: Due to the extreme heat at the last Imperial Crown War West, we should consider moving the location of Imperial Crown War West from Featherly Park to a location which is more capable of providing protection from direct sunlight for the combat and archery fields.

Author: Sir William Baine (Knight Premier)

Sponsor: Sir Warren Anthony (Count Royal, Kingdom of Albion)

Counter Proposal

Authorize additional monies for Imperial War West to provide lights to fight at night when it is much cooler, which will allow us to continue using the same site.

Author: HG Sir Tailan Bran McNeil

Sponsor: HG Dame Anne Bryce of Kinncraig

OB11. Amend Imp. Estates Writ 1: Arts and Science Manual Article IV.B.7. Tournament Entries

Was OB10 (July 2007), rewrite received by the Chancery. Requires majority to take from the table, majority to approve.

Amend to read:

The artisan shall be present when the item is judged, **unless the artisan lives more than 100 miles away from any other event. If the artisan lives outside the 100 mile radius of any tournament, they may mail there entries and documentation to the A&S Minister for entry into the next scheduled tournament. The Artisan must send return postage, or make arrangements to have the item picked up within 30 days.** If an item is judged outside a tournament or war, the artisan will gain the win, Masterwork, or participation point at the next event after the entry. The hardcopy documentation for the entry will be available for display.

Only 6 entries for first level and 3 for second level may be made in this fashion. If you choose to use this method, you do so at your own risk and Adria has no liability for loss or damage. These entries are coordinated by the respective subdivision Minister of A&S if you are a member at large, you must coordinate with the Imperial Minister of A&S.

Author: Dame Katriana McBrus (Queen of Albion)

Sponsor: Sir Angus Kilshannig (Knight Premier)

IX. NEW BUSINESS

NB1. To Split the duties of Imperial Crowns from the Duties of President and Vice President of the Board of Directors.

Requires 2/3rds to consider; 2/3rds to approve.

Option 1

The offices of President and Vice President are entirely separate and elected by Imperial Estates in November along with the Members at large. Same process as electing any other Board Member.

1. For One Year Terms.
2. For Two Year Terms.

Option 2

The offices of President and Vice President is elected as team with the Imperial Crowns using the same method as choosing an Imperial Crown.

Authors: HIM Sir Terrin Greyphis, HG Sir William Baine, HG Sir Tailan Bran McNeil.

Option 3

All members of the BOD will be elected. The Chancellor, Steward, former President, and any other members found acceptable by the Board will serve in an advisory capacity. They may offer advice, expertise, and research and report on current issues. They may not hold a vote.

The Steward will serve as the Secretary for the BOD and will be responsible for creating Agendas, taking minutes, and posting them to the BOD group and other appropriate reporting forums.

BOD members will serve terms as follows:

- President/Vice President-as defined under office of the Imperial Crown
- Treasurer-elected to a two-year term-responsible for all mundane financial obligations of the organization including, but not limited to; filing taxes, authorizing checks, maintaining expense reports, and maintaining bank account information (including set-up of new accounts). Note: The Steward of the Empire will be responsible for collecting and maintaining memberships, maintaining contact lists and paperwork, and will be a signatory on the bank account while working with the treasurer.
- Members-at-Large-elected to a rotating 2-year term as currently defined.
- The treasurer and Members-at-large will be limited to two (2) consecutive terms.

Author: HG Ashlinn Tiernan (Countess Royal, Albion, Knight Premier)

Co-Sponsor: HRM Katriana MacBrus (Queen, Albion)

NB2. Limit the Imperial Crown to a single year (No consecutive years).

Requires 2/3rds to consider; 2/3rds to approve.

Remove all references to a consecutive year and pax regium in reference to the Imperial Crowns. Change to the Imperial Crown cannot succeed themselves, and allow Kingdoms to adopt local writs in regarding the reigns of King and Queen limiting them to a single reign without conflicting with Imperial Law.

Author: HG Sir Tailan Bran McNeil

Sponsors: HIH Sir Nikolai Belski, HG Sir Pavo Rosalia, HG Dame Claire Tonnesdtr, HG Dame Anne Bryce of Kinncraig.

NB3. Retirement Titles: Ducal and Archducal Crowns

Requires 2/3rds to consider; 2/3rds to approve.

Allow retiring titles with Imperial Voting privileges to be given those who have served as the Crown of an Archduchy or Duchy.

Amend to Read:**Article VI.D. CHARTERED SUBDIVISION GOVERNING BODY; SUMMONING MEETINGS**

The governing body of a chartered subdivision is the Estates General. This body shall be composed of:

Estates Royal (King/Queen, Prince/Princess, Archduke/Archduchess, Duke/Duchess, Viceroy/Vicerine*)

Estates Major (Lord/Lady Protector, Count/Countess Royal, **Viscount/Viscountess**, Marquis/Marquessa, Founder, **Baron/Baroness Royal**, and Third-Level Knight)

Estates Minor (Count/Countess, Barony Baron/Baroness, Second-Level Knight, Household Lord/Lady)

Article VIII.B. GENERAL REQUIREMENTS FOR CROWNS/RULING NOBLES

1. The Imperial Crown must have:

Attained the second level of Knightly Rank

~~Held a Royal Crown with a successful completion of reign (or completed the pax regium if a first time Crown and the Estates General vote that the reign has been successful) or served as a Duke for six (6) months or longer with a successful completion of reign.~~

Has served as the head of a chartered sub-division (Kingdom, Archduchy and/or Duchy); and has been granted a retirement title (such as Count/Countess Royal, Viscount/Viscountess and/or Baron/Baroness Royal) for a successful completion of reign. This Reign must have lasted at least for six (6) months.

Article IX.D.13**Viscount/Viscountess**

Title granted to a retired ruler of an Archduchy for a successful term of office. ~~(Non-voting)~~ Part of the Estates Major. (Voting)

Article IX.D.14**Baron/Baroness Royal**

Title granted to a retired ruler of a Duchy for a successful term of office. Part of the Estates Major. (Voting)

Article IX.D.15**Baron/Baroness of the Court/Empire**

~~a.~~ Court title awarded by the **Imperial, Royal and/or Ducal** Crown, as per Article VI.F.3 and VIII.D. (Non-voting)

~~b. Title granted to a retired ruler of a Duchy for a successful term of office. (Non-voting)~~

Author's Note: A Count/Countess Royal who is a retired Crown of a Kingdom is granted a vote on the Imperial Estates, and this is great training for when they desire to run for the Imperial Seat. It affords them an opportunity to be a decision making body in their own right in the Imperial Estates; as well as keeps them active on the Imperial Estates between the end of their term and when they do decide to run for the Imperial Seat. But, this same privilege and training is denied to retired Dukes/Duchesses and Archdukes/Archduchess, who are likewise contenders for the Imperial Seat. This is most likely due to an oversight when the Duchies were re-designed from being what the Shires are now. This proposal merely seeks to rectify this oversight and afford those retired Dukes/Duchesses and retired Archdukes/Archduchesses the same privilege of remaining active on the Imperial Estates after their tenure of office has ended.

Author: HRG Sir Kaeyron A. Maethanos (Knight Civil, Knight Bachelor, Duke of Cashel)

Sponsors: HG Sir Johan von Hohenstaufen (Earl of Terre Neuve)

NB4. Ladies-in-waiting, Squires, Men-at-arms and Pages

Requires 2/3rds to consider; 2/3rds to approve.

Amend to read:**19. Squires**

Those who exchange pledges of fealty with knights for special training. (Non-voting)

20. Men-at-arms

Those who exchange pledges of fealty with nobles, knights, or non-knights for special training. (Non-voting)

21. Ladies-in-waiting, Gentlemen-of-the-chamber

Those who exchange pledges of fealty with nobles, knights for special training. (Non-voting)

22. Pages

Those who exchange pledges of fealty with nobles, knights, or non-knights for special training. Usually a young person. (Non-voting)

***Author's Note:** This is probably a simple oversight, but if these are each various levels of fealty given, since a Knight has often been in the game longer than a noble (which one can become a noble by bringing 4 friends into the game and forming a house within a matter of months after joining), shouldn't the order of precedence favor the Squire?*

***Author:** HRG Sir Kaeyron A. Maethanos (Knight Civil, Knight Bachelor, Duke of Cashel)*

***Sponsors:** HG Sir Johan von Hohenstaufen (Earl of Terre Neuve)*

NB5. New Physicker Manual

Requires 2/3rds to consider; 2/3rds to approve.

Replace the current version of the Physicker Manual with the version introduced as Appendix 4.

Author: Sir Jordon Marbourgh (Imperial Physicker)

Sponsors: HIM Sir Terrin Greyphis (Imperial Crown), HG Sir Tailan Bran McNeil (Count Royal)

NB6. Recognition of those who render Lifesaving Aid at an Event.

Requires 2/3rds to consider; 2/3rds to approve.

The following three orders are meant to recognize those that render lifesaving aid (whether successful or not) to their fellow Adrians, but also a separate order to recognize those whose efforts were successful in the rendering of that aid.

Determination of "lifesaving aid" should be made in consultation of the current Imperial Minister of Physicks for definition of "lifesaving aid."

The Order of St. Cosmas

Grants Precedence equal to a Lord or Lady of the Court

May stylize themselves as "Lord <Name>" or "Lady <Name>"

Nomination by:

Ducal/Royal Minister of Physicks (or their Deputy)

Grantable by:

Ducal/Royal Crowns

Note: The nomination body and granting body are separated since it is through the Physickers office that each qualifying event is recognized. In addition the terminology of "lifesaving aid" is a very pliable definition, and those that have been trained in First Aid/CPR are the ones who are able to help make a determination that if a certain action was "lifesaving" or not. This award is able to be granted whether or not the "lifesaving aid" was successful in outcome, as it is meant to recognize those that have above and beyond to render aid to those in need

The Order of St. Cosmas is intended to recognize those men and women of Adria that have gone above and beyond the call of duty to render "lifesaving aid" at a Locally/Regionally sanctioned Adrian Empire Event.

It is difficult to render "lifesaving aid" to a stranger, and it is infinitely more difficult to render that same care to someone who you know. This order is able to be granted by the Local Crown after nomination by their local Minister of Physicks (or duly appointed deputy). Members are eligible for inclusion into the Order regardless of the outcome of the care which they have provided.

Upon ratification of the Order, any member who has rendered "lifesaving aid" at a Local/Regional Event during their tenure in the Adrian Empire is eligible to be nominated.

The Imperial Order of St. Damian

Grants Precedence equal to a Lord or Lady of the Empire

May stylize themselves as "Lord <Name>" or "Lady <Name>"

Nomination by:

Imperial Minister of Physicks (or their Deputy)

Grantable by:

Imperial Crowns

Note: The nomination body and granting body are separated since it is through the Physickers office that each qualifying event is recognized. In addition the terminology of "lifesaving aid" is a very pliable definition, and those that have been trained in First Aid/CPR are the ones who are able to help make a determination that if a certain action was "lifesaving" or not. This award is able to be granted whether or not the "lifesaving aid" was successful in outcome, as it is meant to recognize those that have above and beyond to render aid to those in need

The Imperial Order of St. Damian is intended to recognize those men and women of Adria that have gone above and beyond the call of duty to render "lifesaving aid" at an Imperially sanctioned Adrian Empire Event.

It is difficult to render "lifesaving aid" to a stranger, and it is infinitely more difficult to render that same care to someone who you know. This order is able to be granted by the Imperial Crown after nomination by the Imperial Minister of Physicks (or duly appointed deputy). Members are eligible for inclusion into the Order regardless of the outcome of the care which they have provided.

Upon ratification of the Order, any member who has rendered "lifesaving aid" at an Imperial Event during their tenure in the Adrian Empire is eligible to be nominated.

The Imperial Order of St. Michael the Archangel

Grants Precedence equal to a Baron or Baroness of the Empire

May stylize themselves as "Baron <Name>" or "Baroness <Name>"

Nomination by:

Imperial Minister of Physicks (or their Deputy)

Grantable by:

Imperial Crowns

Note: The nomination body and granting body are separated since it is through the Physickers office that each qualifying event is recognized. In addition the terminology of "lifesaving aid" is a very pliable definition, and those that have been trained in First Aid/CPR are the ones who are able to help make a determination that if a certain action was "lifesaving" or not. This award is able to be granted whether or not the "lifesaving aid" was successful in outcome, as it is meant to recognize those that have above and beyond to render aid to those in need

The Imperial Order of St. Michael the Archangel is intended to recognize those men and women of Adria that have gone above and beyond the call of duty to render "lifesaving aid" at an officially sanctioned Adrian Empire Event (whether Imperial, Regional or Local).

It is difficult to render "lifesaving aid" to a stranger, and it is infinitely more difficult to render that same care to someone who you know. This order is able to be granted by the Imperial Crown after nomination by the Imperial Minister of Physicks (or duly appointed deputy). Members are eligible for inclusion into the Order for successfully providing "Lifesaving Aid" at any Event. [i.e. they provided CPR to a fallen member and that member survived the Cardiac Event, even if they perished for other reasons]

Upon ratification of the Order, any member who has successfully rendered "lifesaving aid" at an Event during their tenure in the Adrian Empire is eligible to be nominated.

Author's Note: Something that Sir Darion Kiriakis of Cashel had asked me recently was "Is there an award or Order which recognizes those that render lifesaving aid, such as CPR, at an event? And if not why?" And to my knowledge there is no such order that recognizes those that have gone above and beyond to save a person's life. Rendering CPR is often difficult when you do not know the person, and it's made much more difficult when you actually do know them.

The following three orders are meant to recognize those that render lifesaving aid (whether successful or not) to their fellow Adrians, but also a separate order to recognize those whose efforts were successful in the rendering of that aid.

Determination of "lifesaving aid" should be made in consultation of the current Imperial Minister of Physicks for definition of "lifesaving aid."

Author: *HRG Sir Kaeyron A. Maethanos (Knight Civil, Knight Bachelor, Duke of Cashel, Deputy Imperial Minister of Physicks)*

Co-Sponsor: *Sir William Baine (Count Royal, Knight Premier, Knight Champion)*

NB7. Proposal to create a Rapier Knighthood Path.

Requires 2/3rds to consider; 2/3rds to approve.

Add:

- g. Knight Scholar (2nd level)
 - Participation in eighteen (18) additional Knight's Rapier lists at Crown events.
 - Five (5) additional wins on the Knight's Rapier list at Crown Events
 - Participation in five (5) additional wars in Knight's Rapier
 - Participation in five (5) additional demonstrations
- h. Knight Companion (3rd level)
 - Participation in thirty-six (36) additional Knight's Rapier lists at Crown events.
 - Ten (10) additional wins on the Knight's Rapier list at Crown Events
 - Participation in Ten (10) additional wars in Knight's Rapier
 - Participation in fifteen (15) additional demonstrations

Note: All combatants who hold current Knighthoods will retain their highest level of Knighthood and may choose which path they wish to take. Combatants may pursue both the armored and rapier tracks simultaneously. All wins and participations held by non-Knight combatants, and those above the highest level of Knighthood, may be applied accordingly. There is already a system in place to deal with separation of these points on the Imperial database. You may also access them by simply looking up Combat points and filling out a Steps-to-Knighthood. It would not require additional rolls entries above what is already being entered into the database.

Commentary: Much like the sports world recognizes the difference between weapons and styles: rifle shooting, pistol shooting, fencing, archery, etc.; we should recognize the difference between Armored and Rapier Combat, in style, function, gear, and historical context. By separating these paths, we pay homage to each of these distinctly different art forms and allow the people who practice them to excel in their specific form of art by dedicating themselves wholly and completely to being the best they can in their chosen style. This also lends to the full experience by all members seeking to participate in combat, regardless of their affinity toward a specific art form.

Author: HG Dame Ashlinn Tiernan (Countess Royal, Albion, Knight Premier)

Sponsor: HRG Kaeyron Methanos (Duke, Cashel), HG Warren Anthony (Count Royal, Albion)

NB8. Modification the New Rolls Manual.

Requires 2/3rds to consider; majority to approve.

Amend to read:**I. THE OFFICE OF ROLLS AND LISTS****C. STANDARD FLOW OF INFORMATION**

- Once a month, within 30 days of the last event in that calendar month, the local Office of Rolls and Lists sends the original paperwork for the previous month to the Imperial Office of Rolls and Lists. The local Office may keep copies and is encouraged to do so. See *V.A.2. Physical Reporting (Sending in the Paperwork)* on page 16.
- The Imperial Office of Rolls and Lists reviews the paperwork, handles questions that arise from the paperwork, compares the paperwork to the information in the Imperial Database, and **ultimately** verifies the entry of each event in the Imperial Database within 90 days.
- The Imperial Office of Rolls and Lists is also responsible for paperwork resulting from Imperial Events and for entry of the event into the Imperial Database within 60 days.

Author's Note: Requiring submission by the 10th of the month places an unfair disadvantage to subdivisions which meet at the end of the month. It is not always possible for our volunteer ministers to dedicate that specific a time period to Adrian activities. The current Imperial Rolls Minister maintains

that “common sense should apply” and that 30 days is reasonable. If 30 days is reasonable our law should read 30 days. It is not reasonable to pass into law that which we know will be broken.

II. THE MINISTERS

A. IMPERIAL MINISTER OF ROLLS AND LISTS

5. On a monthly basis:
 - Oversee the collection and filing of physical Rolls and Lists records that support and document participation and accomplishments
 - Oversee the updating and **verification** of the on-line Rolls and Lists records
 - Report to the Imperial Crown regarding the Office

Author’s Note: *The Crown is the Granting authority of points, not the Imperial Minister. Point entries may only be altered by permission of the granting crown or an Adrian Court. Imperial Rolls minister is only verifying that the points are recorded correctly.*

III. EARNING POINTS

C. HOW ARE POINTS GRANTED

All points are granted by the authority of the Crown. Points in local subdivisions are granted by the Crown(s) of that subdivision, subject to review and approval by the Imperial Crown(s) within one year from the date of submission. All points awarded by local Crowns and not objected to within that time will be considered approved. Points awarded by local Crowns before March 2007 will be considered grandfathered and may not be removed except for clerical errors or evidence of fraud or malfeasance by the awarding Crown. These corrections must ALWAYS have supporting evidence. Points for subdivision Crowns and Imperial Ministers as well as points earned at Imperial Events are granted by the Imperial Crowns.

Author’s Note: *Both Imperial Rolls Minister and Imperial Crowns should have a chance to review all points submitted by the subdivisions to make certain that we are all playing on as fair and level of a field of rules and their interpretations as possible. If problems are found the member should be advised of the removal of points and the awarding Crowns and their ministers informed of the reasons and corrections to be made in their future awards.*

However, removing points beyond a year deprives the member not only of that point but from the year plus of game time in which they could have made up that point. A member has every reason to expect that the points awarded to them by their local Crowns are theirs and as it says in III, 3 ,iv of this manual “are never removed unless a clerical correction is being made or unless an Adrian Court issues that order”.

1. Basic Participation Points and Tourney Wins

Clearly observable or verifiable achievements such as participating in a tournament and winning a tournament (in Arts, Archery, and Combat) are normally delegated to the duties of the Office of Rolls and Lists. The Minister of Rolls (or delegate) will note the participation on the appropriate form. It is common practice for the Crown to later (either late in the event or after the event) physically sign each rolls form to indicate approval of those points granted.

All members in good standing may participate in any and all tournaments and activities which they attend. In the case of new members joining at an event, they may participate in all tournaments and activities, even if those events are make-ups for months preceding their membership providing all dues and taxes are paid and any required tests and qualifications are completed.

It creates an extremely negative first impression when a new member is denied participation in an activity simply because it is a “make-up” for a month which precedes their membership date. We claim to strive toward chivalrous ideals and yet often times a new member’s first or second participation includes what seems to be an unfair exclusion to a part of the game.

3. DIs and DPs

Upon your request, your local Crown may grant you up to one (1) DI for every three (3) months of service as their minister and the Imperial Crown may grant up to one (1) DI for every two (2) months of service as an Imperial Minister. If a DI is granted for this service, it is in addition to monthly ministry points and is based on the concept that an overworked minister will not have time to also earn DIs using

other methods. **Adria points are never removed unless a clerical correction is being made or unless an Adrian court issues that order.** However, these points corrections may not strip a knight of their rank, the Knight will be permitted to make up the necessary points before continuing on the STK further.

F. TOURNAMENTS AND WARS

1. Tournaments

If there are not enough people to fill a list (archery or combat), it is called a short list. There are ~~two~~ **three** ways in which a short list may be handled:

- The participant may “bump up” to the higher list (if they have been authorized for that list) and the short list is cancelled. This new list is called a “combined list” but is still treated as being the higher list (huntsman’s list or knight’s list). If the participant bumps up, their points are recorded on the higher list. If the participant does not bump up, they receive an EP on the lower list.
- The list may be cancelled. If this happens, everyone who signed up for the short list receive EPs. The crown may require participation (doing the shoot or fighting the short tourney) in order to receive the EP.
- One participant from the higher list may be bumped down to fill an open space in the lower list. This participant may not earn a participation or a win for doing so.

Author’s Note: This proposed change in policy benefits no one and does much harm. We need to stay with the traditional policy.

If a knight’s list fighter is allowed to “bump down” it benefits him in no way other than the enjoyment of an extra fight. If one of 3 sergeants on a short list, can beat each other AND a combatant from the knights list they have achieved a win which at least equals if not exceeds a regular sergeants list win.

If we pass this new ruling without change we are handicapping are newest members. They have little or no chance of winning a tournament, or even surviving long enough on the field to gain any real fight experience against more experienced and possibly 2nd and 3rd L Knights. This is not good for encouraging and retaining new members.

Moreover, in small subdivisions they might go several months, or have to wait until new members can be recruited before having enough lower level combatants to hold a full list. This is not good for promoting the growth of a small subdivision.

Points earned on a higher list (Knight or Huntsman) may be used in place of requirements on the corresponding lower lists (Journeyman, Sergeant, or Bowman). The Rolls Minister or other person recording the event should record the facts of what actually happened but is encouraged to make a note that the lists were combined. The use of a higher list to cover the requirement on a lower list will be done when the points report is created or when the points audit is done.

IV. SOURCES OF INFORMATION

1. Event Participation Form

This is an overall sign-in form in which **all** attendees are recorded. Use this form for any sanctioned event: tournament, war, demo, feast, etc. Each person at the event must sign this sheet and may not alter the waiver. If the attendee is legally a minor (usually if he or she is under eighteen (18) years of age), a parent or legal guardian must be present at the event and must sign on his or her behalf or have approved waiver signed and notarized on file with the Local Steward.

2. Combat Sign-in Form

Used by the combatants to sign in to acknowledge the combat waiver and so that the list keeper can create a combat tree, the Minister of Rolls can later see what combat took place, and to record the list winners and marshals. A note should be made to indicate anyone who dropped out prior to participating. Each combatant must sign this sheet and may not alter the waiver. If the attendee is legally a minor, a parent or legal guardian must be present and must sign on his or her behalf or have approved waiver signed and notarized on file with the Local Steward.

F. MEMBER-PROVIDED INFORMATION

These sources of information are perfectly valid, but should be used as a last resort. They are intended to help fill in holes that may exist in Rolls records. If Rolls records exist for the events stated, then the Rolls records take precedence over these sources of information.

For example, Arts and Sciences Score Sheets may be presented by the member. Every time an arts entry is judged, the comments and scores are recorded. At the end of the judging process, these score sheets (also known as comment cards) are provided to the artisan. These may be used as proof of participation in an arts tournament.

In rare cases where the paperwork for the event is missing completely, 2 knights may verify a member's participation in a Civil Court. This verification must then be backed up in writing and sent to the Imperial Office of Rolls and Lists. A request maybe made by a member to the local chancellery for a civil court. At which time the member must provide two knights in attendance at the event in question to give witness as to the participation in question. Should the two knights verify participation the point or points shall be granted. Notification of the finding must be sent to the Imperial Chancellery and the Imperial Rolls office.

V. REPORTS

A. REPORTS TO THE IMPERIAL OFFICE OF ROLLS AND LISTS

2. Physical Reporting (Sending in the Paperwork)

The local Minister of Rolls shall provide a written report of all participation and accomplishments of the members who have participated in their subdivision. This report must be provided to the Imperial Office of Rolls and Lists no later than ~~the 10th of the month~~ **30 days after the final event in that calendar month (including Canton and special events)** for the previous month's activity.

Author's Note: Necessary to agree with I above and for the same reasons: Requiring submission by the 10th of the month places an unfair disadvantage to subdivisions which meet at the end of the month. It is not always possible for our volunteer ministers to dedicate that specific a time period to Adrian activities. The current Imperial Minister of the Rolls maintains that "common sense should apply" and that 30 days is reasonable. It is not reasonable to pass into law that which we know will be broken

The physical monthly report to the Imperial Office of Rolls and Lists must include all of the rolls forms used at all of the events that month including event sign-ins, sign-ins for each discipline, combat and archery trees, and honors reports. Each form must be dated (including year) and complete. Summaries and re-typed versions may be provided for additional clarity (e.g. the local minister may have an easier time interpreting poor penmanship by a member), but if used, these must be in addition to the original forms. It is helpful to include a printout of the event report provided by the Imperial Database after you have completed data entry. If your subdivision is unable to do data entry, use the Rolls Event Summary Report form.

Local subdivisions are encouraged to keep copies of all paperwork sent to their Imperial counterpart for their records and to help recover when information is lost or misplaced. Any records kept by the local subdivision in addition to the originals sent to the Imperial Office of Rolls and Lists are expenses incurred by said subdivision, and become subdivision chattel goods.

Scanned originals of forms sent via email, may be considered originals if they are clear, complete and include all notations in margins and back if any. Imperial Office of Rolls and Lists may request the original forms if the scanned copy is deemed unclear or incomplete. If scanned copies are used, the original records kept in the subdivision's Office of Rolls and Lists are considered Imperial property. **Scans must be at least 300 dpi, in PDF format.**

Author's Note: 2008 technology should be legal to utilize in order to save paper, ink, time and postage.

VI. AUDITS

A member may not advance in knightly rank without the Office of Rolls and Lists confirming their qualifications (regarding participation points, etc.). The entire process of confirmation is often called a points audit. Points audits for first and second level knighthoods ~~may~~ **are to** be performed by the

subdivision's Rolls Office, Audits to verify any third level knighthoods must be performed by the Imperial Minister of Rolls and Lists within 90 days of the request.

The member ~~tracks~~ **is responsible for tracking** their own points, recording their participation and milestones. When the member wishes to advance in rank and believes that they have accumulated enough points to do so, they shall request an audit of their points. This is a review of the points to determine if they have, indeed, met the minimum requirements for the advancement. The Minister of Rolls must confirm that the points provided by the member matches the records in the Office of Rolls. Once the Minister of Rolls concurs with the accuracy of the information; they provide formal confirmation to the member.

D. Responsibilities of the Imperial Minister of Rolls for 3rd Level Audits

- Imperial Audits must be completed within 90 days of the request.
- If 1ST and 2nd level knighthoods have already been granted, they cannot be revoked unless stripped by a Court; neither should the credit involved in the award unless accompanied by charges of malfeasance.
- 3rd level audits will only verify points from the 3rd level STK submission
- The Imperial Minister of Rolls and Lists will provide the member and their local Minister of Rolls and Lists with verified copies of the completed audit.

***Author's Note:** Reasonable time limit should be set for Imperial Audits. Currently there are audits in process for over 16 months with out either approval or denial so that it can be appealed through the Imperial Courts or Estates.*

E. CORRECTIONS

A completed audit (confirmed and signed off by the Minister of Rolls) does not mean that corrections to errors cannot be made. If information comes to light that points were (or were not) awarded in error, the Minister of Rolls can authorize a change to the records. The member has the same rights to appeal as during the original audit. Points issued before March 2007 are considered "grandfathered". See III 3 See *Conflicts* in the preceding section.

***Note:** Changes to the rules are never retroactive. A Rolls Minister may not "go backwards" and change points awarded under different rules or different interpretations of the rules. See **Appendix A. Policy Changes: Changing Awarded Points** on page 21.*

APPENDIX A. POLICY CHANGES

From time to time, the way points are awarded and recorded has changed. This manual contains today's rules about points. This appendix contains previous policies and their effective dates of changes, etc.

A. CHANGING AWARDED POINTS

Points issued before March 2007 are considered "grandfathered" (see III 3).

O. LIMITATION ON GRANTING OF DI'S FOR SERVICE AS A MINISTER AND GUIDELINE FOR DOING SO

- f. Crowns are encouraged to set criteria for acceptable service. DIs granted for Crown and ministerial service are based on the concept that an overworked minister will not have time to also earn demo initiations using other methods. Crowns are advised to grant these points to their ministers that have served above and beyond the call of duty, whose basic duty is so challenging as to deserve this reward, or who have held multiple positions at once so as to achieve this level of service in their overall effort. The manner and practice of granting these service credits is subject to the review of the Imperial Crown. The decision of the Crown is final except for review by the Imperial Crown. SEE III C

Authors Commentary: On Behalf of the Committee to Revise the Roles Manual

Good Sir:

Each of us in reviewing the proposed NEW ROLLS MANUAL, which was implemented as an Imperial Writ, were concerned with the direction the changes were taking our Empire. Having various discussions of the Rolls Manual at differing times we have spontaneously come together to pool our concerns and submit a joint submission of alternative portions of the Rolls Manual. We request that the Imperial

Estates be allowed to vote on each item separately, and the resulting Rolls Manual then be presented for ratification.

*Most of the changes presented address a common issue: Section III Earning Points, Paragraph 3, “**Adria points are never removed unless a clerical correction is being made or unless an Adrian court issues that order.**”*

This has been our history and law and is included in the new Rolls Manual submitted Nov.2007. Yet, several additions were included in the new version that appears to override this keystone. It is the Imperial Minister’s job to verify that points awarded by the subdivision Crown are recorded properly, and not to approve or disapprove them.

This level of scrutiny is bogging down the already overwhelming task the Imperial Minister of Roll has of completing and maintaining the Imperial Rolls Data Base. In turn, work on the Data Base has significantly delayed the approval of qualified 3rd Level Knight Candidates, beyond reason.

We know of NO GAME played in a Casino, a ball field or on a board at the family table where points can be removed after numerous rounds of play have already been completed, without an outright charge and proof of cheating. Our game should be no different. Once a reasonable period of time has passed, points should be locked in place, unless removed through court action.

Finally, we offer the following for your thought:

To become an Eagle Scout is a real life big deal. Adding Eagle Scout to your résumé will get you preferred entry into colleges, is de-facto required for nomination to our Nation’s Military Academies, and gives one extra step in grade and pay in the armed services.

Yet when any one of the thousands of Scout Troops nationwide and its leaders advance a scout to Eagle Scout, Boy Scout International does not require that every piece of documentation be sent for review. They do not send anyone to look at the scout’s handbook to see that every box for every badge is properly dated and initialed. They trust their leaders to follow the rules, determine the candidate worthy, and fairly due their duty.

Becoming a Knight of Adria, at any level is of no benefit what so ever in the mundane world. We are an organization of Chivalry and Honor. Can we not trust our local Crowns to award points fairly and with in the rules?

We ask that all of our submitted revisions to the Roles Manual (Writ) be jointly Sponsored and C-Sponsored by all members of the Committee. We entrust the Imperial Chancellor to resolve the final format in which the submitted changes are presented to the Imperial Estates.

Authors: The Committee for Rolls Manual Revision Membership

YORK: Sir Hawthorn Pergord, Dame Cerriwyn Emalia Fiend

CAMBRIDGE: Sir Francesco Gaetano Greco de Edessa

CASTILLES: Sir Thomas Weimar, Sir Derfel Cadaron, Sir Alfred of Clophill, Dame Evelyn Taliaferro

KINCORA: Sir Haunsard

CONSTANTINOPLE: Sir L’Beté de Acmd

PEMBROKE: Sir Alaric Thorne

NB9. Abolish all Borders Between the Adrian Subdivisions In the Mundane State of Florida.

Requires 2/3rds to consider; 2/3rds to approve.

On the date that this proposal is adopted all territories in the mundane state of Florida will have their individual Charters amended to include the shared boundaries of the State of Florida.

1. There will be no dividing lines between any subdivisions in the mundane state of Florida. No subdivision in the mundane state of Florida may be lawfully barred from using any venue within any of their territories, with the following stipulations:
 - A. Each Subdivision may name and hold one Capitol. Whether in a public or private location, the use of that Capitol is reserved for the sole use of that subdivision. Any requests for the use of the Capitol by another subdivision must be approved by the Crown of the owning subdivision.
 - B. If archery events are not held in the subdivisions' Capital, then each subdivision may also claim one location as its' official Archery Field. Any request for the use of that Archery Field by another subdivision must be approved by the Crown of the owning subdivision.
 - C. If mundane circumstances force a subdivision to permanently relocate either their Capital or Archery Field; they may do so by providing notification of that move to each of the other subdivisions, in writing, and announcing the move publicly, on the Imperial web sites.
 - D. As a result of the joint sharing of territory, all subdivisions in the mundane state of Florida may hold events freely within the shared areas, including designating Canton locations and events, as long as such events do not infringe on areas previously designated as Capital or Archery locations. Canton locations do not reserve a location for the specific use of one subdivision.
2. To enable members of all subdivisions in the mundane state of Florida to attend the events of their choosing, each subdivision will, in a timely manner, inform all other subdivisions in the mundane state of Florida when and where Adrian events are scheduled to be held on the Imperial web sites.

Commentary: In the past, it is our opinion that territorialism in the mundane state of Florida has caused much strife and conflict in the empire. It is our view that adopting this proposal will eliminate conflict and promote growth in the mundane state of Florida.

Author: Sir Derfel (King of Castilles), Sir Haunsard (Duke of Kinkora)

NB10. Amend Imperial Estates Writ 21 Rotation of Imperial Estates Meetings to only apply to the November Imperial Estates Meeting.

Requires 2/3rds to consider; majority to approve.

Amend to read:

The location of **the November** Imperial Estates meetings and **Coronation** shall rotate around the Adrian Empire.

b. Rotation

~~Each year shall have its own separate rotation schedule. Year 1 shall be regions 1, 2, then 3. Year 2 shall be regions 2, 3, then 1. Year 3 shall be regions 3, 1, then 2. (This allows each region an opportunity to host meetings and coronations.)~~

Chartered Subdivisions from Regions 1, 2, and 3 may submit bids for the March and July Imperial Estates Meetings. The November Imperial Estates Meeting and Coronation shall rotate between the three Regions, so that Region 1 hosts the November Imperial Estates Meeting and Coronation in Year 1, Region 2 in Year 2, and Region 3 in Year 3.

Any Chapter is encouraged to put in one bid a year.

Author: HG Sir Tailan Bran McNeil (Count Royal)

Sponsor: Dame Patricia Sparr

NB11. Separation of Corporate Bylaws from Lex Adria (Law of the Empire)

Requires 2/3rds to consider; 2/3rds to approve.

Amend Bylaws of the Adrian Empire, Inc. by renaming as follows:

Articles II, III, and IV (as amended), shall be renumbered I-III, the section concerned with the Board of Directors to be renumbered IV; shall continue to named Bylaws of the Adrian Empire, Inc.

All remaining parts of the Bylaws, as amended, in their current order (noting Articles II-IV were moved to Bylaws of the Corporation) shall be renamed Lex Adria Imperium (Law of the Adrian Empire). Certain references will require replacement throughout.

Upon adoption, amendment of the Corporate Bylaws would be by the Board of Directors, but subject to ratification or rejection without change by the Imperial Estates.

As per our current practice amendments to the Law of the Empire shall continue to be approved by the Imperial Estates, and the Board of Directors merely review for conflicts and mundane issues.

Commentary: This may be the simplest step in separating "game" from mundane issues. We need separate bodies of rules, every mundane entity we deal with does not need every manual or complete explanation. The only rules we need to have universally available are those the world would recognize as corporate bylaws. At this time, there is no compelling reason for the Imperial Estates to relinquish its ultimate authority over the bylaws.

Author: HRG Sir William Baine (Count Royal)

Sponsor: HIM Sir Terrin Greyphis

X. DISCUSSION**D1. How Regions can be defined and changed**

2 BoD reps from each region with one from each region picked each year for a two-year term. You must physically live in the Region to run for the BoD Region Member. When a region maintains a membership of over 600 members they may petition the Imperial Estates to split into two regions of more than 300 members. Each new region must have at least one Kingdom and have clearly defined mundane borders and cannot be surrounded on all sides by another region. If a subdivision splits or a new subdivision is created, the Imperial Crown will propose which Region the new Chapter is in and then is ratified by majority vote by the Estates General.

D2. How to reduce and or limit the Changes to our Rules**XI. NEXT MEETING OF THE IMPERIAL ESTATES**

July 19-20, 2008; Region 1 Hosts.

XII. ADJOURNMENT

END OF AGENDA