Adrian Empire Imperial Estates Meeting

November 4th and 5th
The Imperial Estates General will meet in the Kingdom of Umbria at the
Veterans of Foreign Wars Hall #720
4853 East Thomas Road
Phoenix, AZ

Meeting Time: Saturday November 4th at 9:00am; Sunday TBA

GENERAL MEETING INFORMATION

The November meeting of the Imperial Estates will be held on November 4th and 5th of the year 2000, in the Kingdom of Umbria at Veterans of Foreign Wars Hall #720, 4853 East Thomas Road, Phoenix, Arizona. The meeting will open at 9:00am on Saturday November 4th; the meeting on Sunday will open at a time determined at the close of the Saturday session. Attendance at the meeting is to be "in garb", in accordance with ARTICLE V.B & V.C.

In Service,

Elisabeth Imperatrix Erik, Imperator

Per the Adrian Empire Bylaws, the following requirements pertain to this meeting:

ARTICLE VI.E.2. MEETING DATE, NOVEMBER
The Imperial Estates General shall meet on the first weekend of November of every year (that being the first Saturday and the day following), at which time they shall conduct appropriate business including but not limited to evaluation of the success or failure of the current Imperial Crown's reign as well as any prior reigns not yet evaluated, irrespective of the length of such reigns. The Imperial Estates General shall have the right to table consideration of any Imperial reign.

ARTICLE VI.E.4. DISQUALIFICATION
Members entitled to a seat by virtue of rank or office whose dues are not current, are under judicial ban, or have not attended at least (2) official events in any subdivision within the previous six (6) months will be denied a seat. The membership entitled to vote at a meeting of a given body is fixed as of the SUMMONING of the meeting and may not be subsequently altered by any means, including expiration of dues, non-participation, formation of new Estates, or change in Estate held by a given member, until the meeting is concluded. The only exception would be resignation of a given member, or judicial ban. A meeting is deemed summoned at the point of minimum notice. The point of minimum notice is defined as thirty days for the Estates General of chartered subdivisions or sixty days for any body of Imperial Estates, unless waiver of such notice is granted by the summoned body, in which case the point of minimum notice shall be the date of actual notice. The Crown, if available, will convene the summoned Estates at the appointed time and place, and the meeting will be presided over by the Chancellor, if available.

Meeting of the Imperial Estates
General of the Adrian Empire, Inc.
November 2000

I. Call to Order
II. Roll Call
III. Consent Calendar
IV. Minutes of July 2000 Imperial Estates Meeting (see end of Agenda)
V. Imperial Reports
- A. President's Report
- B. Chancery Report
- C. Judiciary Report
- D. Imperial Steward's Report
  - i. Deputy Steward's Report
  - ii. Budget Review
- E. Imperial Rolls Minister Report
- F. Imperial Physicker Report
- G. Imperial Arts & Sciences Minister Report
- H. Imperial Minister of War & Joust Report
- I. Imperial Chronicler's Report
- J. Imperial Minister of Archery Report
- K. Imperial Sovereign of Arms Report
- L. Imperial Website Report
- M. Board of Directors Report

VI. Crown Business (action items contained in reports)

CB0
Authors HIM Dame Elisabeth/HIM Sir Erik
Approval of Charters required for the following (see Appendix A2 for actual Charters):
- Grant of new Charter for the Shire of Borealis in Minnesota
- Boundary amendment of the Charter for Fire & Ice to take in the rest of the state of Oregon.
- Boundary amendment of the Charter for Caerleon (was Thatuna).
- Elevation of the Shire of Caerleon to Duchy status.
- Boundary amendment of the Charter for Ekaterinegorod.
- Elevation of Ekaterinegorod to a Duchy.

CB1
Author Sir Nikolai
C*rown comments: the following proposal has been placed before us by Sir Nicolai in response to the Imperial Crowns' concerns regarding current limitations experienced when dealing with situations involving ESTATES WRIT B.7 in the past year. It reflects concerns we expressed, but does not wholly reflect our thinking. Our proposed amendments and/or commentary is added in italics.*

PROPOSAL ON MODIFICATIONS TO THE WRIT FOR PROTECTION OF MINORS AND MEMBERS AND ARTICLE III

Author's Commentary: At the Western Imperial War, several ideas were discussed to deal with members and prospective members who had been convicted of violent and child-related sex crimes. I am always concerned with any restriction on membership as it is so susceptible to abuse; however, here is a proposal for a change to Article III.

Currently, membership may be revoked or denied for conviction of a crime in connection with an Adrian activity. I propose that this be modified to include conviction of any crime that the Imperial Crown determines to indicate that the member or prospective member is a clear and present danger to members of the Adrian Empire. Membership may also be denied or revoked on recommendation of an Adrian court after conviction for an Adrian offense. I propose that this be modified to allow denial or revocation of membership on recommendation of an Adrian court based on a finding that the member or prospective member is a clear and present danger to members of the Adrian Empire.

Recent experience with the Writ for Protection of Minors and Members indicates that some minor modifications are in order:

1. A member restricted from overnight events should also be restricted from being responsible for minors (other than the member's own children) at Adrian events.

2. Notice to Crowns by the Imperial Crown regarding restrictions on a member's overnight privileges and ability to be responsible for minors shall be done by certified mail, and shall include a copy of the Writ itself for review, as well as an admonition that the Crowns are responsible to pass on the information to their successors, and that the restriction is to remain in effect until further notice. If the restriction is to be Empire-wide, all Crowns shall be notified. As newly chartered subdivisions are created, new Crowns shall be given notice.
[Crown proposes to amend to "shall be done by "confirmed delivery mail", which is now available through all postal carriers. Additionally, we propose that Writ B.7 itself stipulate that Crowns, once notified, are responsible to pass on the information to their successors.]

3. Where the restriction on the member is based on a report of sexually related transgressions, all Crowns shall be notified to check to see if the member is a registered sex offender on the Megan's Law database, or other appropriate information repository of registered sex offenders. If the member is so registered, the Crowns shall obtain authorization from law enforcement to disseminate the registered information within the organization.
[Crown suggests that final language reflect the possibility that law enforcement agencies might deny the authorization for reasons we may not be able to anticipate. Language might state "must seek to obtain", for example.]

Finally, it seems appropriate to ask members and prospective members themselves if they have been convicted of any crimes other than infractions, and if so, the date, location, and nature of the convictions. This should be made a mandatory part of the membership application (and therefore part of the Steward's Manual Estates Writ).
[We do not support the proposal here as it is specifically paraphrased. We would suggest that the nature of the inquiry is too broad. It may be more useful to have the membership application contain a sworn statement that addresses what the undersigned is not – ie. not a registered sex offender, never convicted for violent crime, etc. Then, if the person cannot affirm it, allow them to request a judicial review to establish why or how their situation has no bearing on their membership.]

Having proposed the above, let me now say that a bigger problem than legislation is implementation. Although we have the Writ for Protection of Minors and Members and a Writ regarding alcohol and overnight events (from the current Reign), I have personally witnessed that said Writs are only haphazardly enforced. Minors continue to move freely without supervision at our overnight events, with free access to alcohol. I propose that to facilitate implementation, we do two things:

1. Proposed to be added to the Writ for Protection of Minors and Members:
At every event, at sign-up, all those attending need indicate their ages in writing. If the person attending the event is under 18, that person shall also put the name of the adult supervising that person. Conversely, the responsible adult needs to list all children in that adult's charge. This will facilitate administration. While the supervising adult may enlist others to supervise the children while that adult is involved in other activities, that adult is ultimately responsible.
[We propose an amendment that only legally designated guardians are allowed, as with most organizations, to be acting guardian for a minor signing up at an event. Lacking that requirement there should be, at the least, a signed statement form from the parents themselves authorizing said legal guardian for the weekend.]

2. Proposed addition to Article VII: It's time to create a new ministry, one responsible for implementing safety and security measures at events, especially overnight events. In Terre-Neuve, this would likely fall under the auspices of the Warden's office (created 1992). I understand that other chartered subdivisions have Wardens, including, I believe, Esperance and Umbria. Let the Office of the Warden become an additional Ministry reflected in the Bylaws. I propose the following section to be added to Article VII:

"The Warden shall be entrusted with the supervision of the execution of events and specifically charged with the enforcement of the current laws for protection of minors and members. The Imperial Warden shall be authorized and directed to prepare and promulgate a procedural manual for the holding of events, as well as to ensure enforcement of safety and security measures at all events."

The buck has to stop somewhere, and thus far, it may be that our problems have arisen due to the fact that many autocrats, including Crowns, are simply insufficiently focused on the issue, or insufficiently versed in Adrian law on the subject. I envision the Warden as being in charge of organizing volunteers to be vigilant at events in shifts and assist with enforcement (as has been coordinated by some previous Crowns in the past). Imperial Wardens should be knights (of any discipline). Local Wardens need only have an interest.

Terre-Neuve also has a minister who is solely concerned with the welfare of children. At the Imperial level, such a minister could be appointed as needed as a deputy in the Warden's office. As the Imperium holds very few events, a stand-alone children's ministry is probably not yet necessary, although chartered subdivisions of any size may find such ministers indispensable. I propose the following subsection to the section on Wardens:

"Minister of Children: an optional deputy to the Warden, primarily concerned with the encouragement, involvement, safety, care, and welfare of children at events."
[Crown Commentary: We would like to amend to read "an optional deputy to the Warden, primarily concerned with <u>promoting</u> the encouragement, involvement, safety, care and welfare of children participating at events." This is adding a clarification to the intent of the position. Explanation: we are not, and should not be, licensed day care providers. We can promote, through education and activities, the safety and fun of our children. It would be unwise, as an organization (or appointed agent thereof) complete responsibility for such broad legal definitions as "safety, care, and welfare of children at events". We must be careful in our enthusiasm to engage and embrace our children's participation at events that we do not set ourselves before the parents in assuming legal responsibility for their children's welfare.]

I propose that the Chancellor be authorized and directed to take the operational language from the above paragraphs and insert them in an appropriate section of Article VII.

As indicated above, I think the rules we have are good ones, needing only minor modification; however, we still seem to have several sexual and alcohol-related incidents a year and Adria is still growing. I believe the situation is sufficiently important to warrant the attention of its own ministry. Currently, we have at least 8 ministries devoted to administration, and only one devoted to safety (the Physicker-- with the Combatant Ministries having some safety functions). No ministries are dedicated to security, with security functions traditionally relegated to the Crowns and "the Chivalry." In Terre-Neuve, the Warden has administrative duties as well. These are centered around the planning of events (finding parks, halls, sources for food and furniture, etc.). For Terre-Neuve, the Warden is like a permanent floating autocrat. The Imperial Warden could serve those functions as well.
[We feel that of the 8 Ministries devoted to administration, that the Ministers of Archery, Joust & War, Combat, the Chancellory, and the Physicker are all devoted mainly to safety. Perhaps it's just our own point of perspective. Nonetheless, We do strongly feel that it is long past due to have someone whose job is essentially to be in charge of planning and operations to help work with the Imperial event autocrats to assure consistency in event operations and planning both.]

CB2
Author Sir Nicolai

That Jade Alberts' name replace that of Orn Pitman in the Bylaws; that Dame Lizbet de Gour de Ley nee Coucy replace that of Sir Francois de Coucy in the Bylaws.

CB2

Author HIM Dame Elisabeth/HIM Sir Erik
That the name of Orn Pitman be removed from the list of recognized Founding Viscounts in the bylaws.

CB3

Author Sir Karl/Sir Nicolai
Adopt proposed Chancellors Manual (see Appendix B).

CB4

Author Sir Nicolai
Adopt proposed Steward's Manual 2000, as revised by Sir Nikolai (see Appendix F).

CB5

Author HIM Dame Elisabeth Grey
Withdraw Imperial Crown Writ . E&E -1 June 20 , 2000 Conduct of Archery at Imperial War.

VII. Clarifications/Chancellor

CL1

Author Sir Karl von Katzburg
Chancellor's comments: these issues concerning conduct of Tournaments have arisen many times in the past. Based on rulings of the Chancery in the past and present I feel it is time to put them into law to ensure uniform application. The intent in item #1 is to accommodate subdivisions operating where severe weather conditions or unexpected loss or unavailability of facilities must be dealt with. Item #2 provides for situations where the number required to make up a list has failed to be met. Item #3 addresses providing for the ability to, within the context of an Adrian event, stage a tournament styled on period practices for the purposes of display or competition (Pas de Armes, etcetera).

WRIT ON THE CONDUCT OF TOURNAMENTS

1. Tournaments can be made up if they were cancelled or interrupted due to lack of facilities based on:
   a. Acts of God such as:
      i. Rain, hail or snow
      ii. Excessive heat
      iii. Excessive cold
      iv. Excessive winds
      v. Flooding
      vi. Darkness
      vii. Or any other naturally occurring conditions that in the opinion of the Crown warrants invoking this writ.

   b. Interference of property owners or mundane authorities (site cancellation by parks or landowners, or events shutdown by police or other law enforcement agencies)

This writ may be invoked by the Crown upon their own initiative or on the recommendation of the:
i. Minister of Joust & War
ii. Minister of Arts & Sciences
iii. Minister of Archery
iv. Physicker

The writ will apply to tournament competitions involving:

i. Combat
ii. Archery
iii. Arts & Sciences

Make up tournaments may be held at a prearranged rain date or at a regularly scheduled event in the future. Make up tournaments are to be open to all comers.

2. Tournaments failing to meet the minimum number required to make up a list may proceed, granting participation points but not wins. This will apply to:

i. Combat
ii. Archery
iii. Arts & Sciences

3. For reasons of historical accuracy and game play the Host (i.e. the Crown, Minister of Joust & War) may, without allowing blows disallowed by the Combat Manual, limit the target areas to be counted as good blows to:

i. counted blows
ii. fighting across the barriers
iii. limited courses to certain weapons
iv. counted blows between quarters
v. or any such devises as to enhance game play or historical accuracy that in the opinion of the Minister of Joust & War is safe.

CL2
Election of the Board of Directors

Following is the text, excerpted from Estates Writ B-14, that applies to this new process. The current Board of Directors serving the Empire: HIM Dame Elisabeth (President), HIM Sir Erik (Vice President), Sir Terrin Greyphis (Treasurer/Secretary), Princess Katherine Marshall (Past President), Prince Jehan (Past Vice President).

ESTATES WRIT B-14. BOARD OF DIRECTORS

a. NUMBER OF DIRECTORS
The number of Directors shall be five. The Emperor or the Empress (at the Imperial Crown's option) shall always be one of the members. The Imperial Estates General will elect the Board of Directors from their members by a simple majority vote. Candidates will be self-nominated.

b. TERM OF OFFICE
The term of office shall be for approximately one year between meetings of the Imperial Estates General (currently in November). At each such annual meeting, Directors will be elected for the next annual term. Directors may succeed themselves. A Director may be removed prematurely by action of the Imperial Estates General, the action of a duly convened Imperial Court of Justice, or by a unanimous vote of all other Directors (so long as the Board has more than two members). Directors may resign, or cease to serve through death or incapacity. The Imperial Crown must fill empty Director positions, pending a full election at the next annual meeting of the Imperial Estates General.

VIII. Old Business

OB1

Author HIM Dame Elisabeth/HIM Sir Erik

We propose, in the interest of reducing newsletter costs and subsequently to save money for the Empire and its membership, to allow members who opt for electronic delivery of the Adrian Herald to receive a corresponding discount on their membership. We therefore propose:

Revise ARTICLE IV DUES.F DISCOUNTS to give a discount of $10 per year for Participating Member's annual dues with electronic delivery; and $5 per year discount for Participating Member's semi-annual dues.

OB2

Authored by Sir Nicolai
PROPOSAL REGARDING THE COMBAT MANUAL
Certain manuals have been made Imperial Estates Writ as they embody fundamental rights of members. Those manuals are the Combat Manual, the Arts & Science Manual, the Codex Adjudicata, and the Steward's Manual. The Steward's Manuals, as indicated above, were remanded to the Crown for revision. This revision is done, and it is time for the Steward's Manual to revert to Imperial Estates Writ Status. The Combat Manual was also remanded to the Crown for revision last November. Whether or not the revisions are complete, it is important that the Imperial Estates take back control of the manual, such that changes not be subject to whim. It is time to either make the new manual (if completed and published) an Imperial Estates Writ, or to re-implement the old manual depending on the desires of the Estates. I think it appropriate to mention at this point that there has been a suggestion that the Arts & Science Manual be given over to Crown control. No. Any proposed changes should be presented to the Estates for approval for play-test and possible subsequent adoption. There are people who are impatient with how long it takes to implement sweeping changes in our rules. Sorry. Fundamental rules should not be subject to easy change. Modifications should only be made after long and careful consideration. The game is playable now, and no emergencies currently present themselves. We need to make sure that proposed changes are actually improvements before we adopt them.

[Added commentary: the Draft Combat Manual has been available for review and discussion via the Imperial website for several months now. It's available at http://ourworld.compuserve.com/homepages/ontis , along with the draft Arts & Sciences Manual and the proposed Imperial Chancellors Manual]

OB3 (in answer to Estates resolution of July 2000)

Authored by Sir Nicolai
All memberships begun between 4/1 and 9/30 shall be treated as if they were received on July 1. For half-year memberships, renewal will be on January 1. For full-year memberships, renewal will be on July 1.

All memberships begun between 10/1 and 3/31 shall be treated as if they were received January 1. For half-year memberships, renewal will be on July 1. For full-year memberships, renewal will be on January 1.

As you can see, depending on when dues are paid, the member can "gain" or "lose" three months. At our current level of dues, this represents a maximum one-time swing of $7.50. The only way this situation would ever be repeated is if the membership were allowed to expire. Otherwise, the issue would never come up again.

Rather than micromanage the Bylaws, I think that the Imperial Steward's office can simply try this idea as an administrative experiment. As a technical argument, it might be said that the dues for a member's first year (or six months) are being changed. To combat that argument, the Estates may simply pass a resolution which indicates that its interpretation of the law is otherwise. Such an interpretation is part of my proposal.

It may be that the dates set forth above may not be perfect for all chartered subdivisions. At the meeting, we may wish to make alternate suggestions to the Imperial Crown, but I propose that we leave the ultimate decision to them. I also suggest that the issue be reviewed at the July Estates Meeting, so that if the experiment is an unmitigated disaster, we can withdraw our approval.

OB4

Author HIM Dame Elisabeth Grey
This purpose of this proposal is to provide for a calendar based annual renewal date, and to clarify existing law. Current practice of random annual renewals confounds budget management due to the ongoing "trickle" of renewals. At no time can the Empire realistically project a budget based on "real" membership numbers. Organizations with calendar based annual renewals project budgetary requirements based on the ability to determine the renewed membership annually. Based from this position, with a reasonable estimate of the organization's membership for the remainder of the year, budgeted expenditures can be tailored to work to the numbers determined. Paperwork is streamlined, and membership renewal verification only needs to be accomplished once per year, reducing the amount of work for the Royal and Imperial Steward's offices. Since a

once a year "proofing" of membership would be possible, lapsed or incomplete renewals can be tracked down and corrected more efficiently.

In order to implement an efficient collection of membership dues that is fair and consistent in practice throughout the Empire we propose the following revision (strike-thru text is deleted, underlined is added):

ARTICLE IV.A GENERAL
Membership dues are set by the Imperial Estates General. Dues may be paid in annual or semi-annual installments to the Steward of the Empire. ~~Dues may be paid to the Steward of a chartered subdivision, but must be sent as presented, to the Steward of the Empire. The current practices of subdivisions of a chartered subdivision in handling dues shall not be altered. Any subdivision or chartered subdivision created after March 1st, 1992 shall comply.~~ Membership fees are due annually, on the first day of each year. During the interim conversion period, dues will be pro-rated. New memberships will be prorated quarterly as collected throughout the year.

Note: Memberships will be accepted via mail to the Imperial Stewards office with payment made by personal check, cashiers check, or money order only. Persons wishing to hand a third party their renewals to collect and send on their behalf do so at their own discretion and risk. At the 30 day, 60 day, and 90 day mark (past due) the Imperial Steward will send a listing, to each subdivision of renewals received. Membership cards will be sent to the membership directly by return mail for receipt purposes. Members can check on their renewals with either the Imperial or Royal Steward's office. For the remainder of the year the Imperial Steward will issue monthly updates listing new members and membership transfers as needed.

[Author proposes to amend to "New memberships will be prorated montly…"; ongoing memberships already intended to be prorated monthly]

OB5 [Author request to withdraw proposal]

Author HIM Dame Elisabeth Grey
Current law allows semi-annual membership payments. Current practice is to treat them, for record keeping, as a six month membership, requiring new waivers and repetitive database entries for each payment. Consequently a surcharge of $3/membership was imposed. In order to continue the practice of allowing semi-annual (twice yearly) installment payments on annual memberships, which would then be billed at the six month juncture, revise ARTICLE IV.E.SCHEDULE to read:

1. SINGLE
- Annual: 30.00 (may be made in two semi-annual installments)
- Life: 10 times Annual Rate

2. GROUP
X = per each additional member over the initial member.
Cap on group memberships set at $70.00 annually
- Annual: +($10.00 * X) (may be paid in two semi-annual installments)
- Life: N/A

Note: suggest sending a simple postcard or "e-billing" reminders 30 days prior to the six month mark. No waiver is needed, as is already on file and this is an "installment" payment. I f payment lapses 30 days past due date (60 days from date of billing) membership would lapse as according to current practice. Membership forms will be revied to allow members to select "full payment enclosed" or "Semi-annual installment payment enclosed, bill me later". This results in a savings in printing (one form instead of two) and time (data entry).

OB6

Author HIM Dame Elisabeth Grey
Revise ARTICLE IV.F DISCOUNTS to read:
"Senior Citizens (55 years +) are allowed a 10% discount on annual membership only."

OB7

Author HIM Dame Elisabeth Grey
The Operating Principles in ARTICLE I.C of the Bylaws sets forth considerations regarding Adrian's "Shared commitment to a common purpose, values, and operating principles". For the purpose of reflecting the Articles of Incorporation, add:

- " Promote research, education, and publication relevant to Western Culture within our period of history."

[Author proposes to amend to state: " Promote research, education, and publication relevant to those cultures falling within the influence of Western Civilization within our period of history."]

[ITEMS NUMBER OB8 – OB12 ARE PART OF ONGOING BUSINESS FROM THE ARTS & SCIENCES MINISTRY, WHICH REQUEST THAT THEY BE TABLED]

OB8

Author Sir Wm de Grosso
Under "Appendix B": B.1 The Manual of Arts and Sciences.

Proposal: Convert this from Estates Writ to Continuing Crown Writ.

Author's Commentary:
This will take the A&S Manual to the same status as the Combat Manual. The primary purpose is to allow changes to the manual without having to convene the Estates.

OB9

Author Sir Wm de Grosso
Modifying
XI. Awards, Orders, Ranks and Titles
C. Ranks
2. Robe Roll
to Change the Tourney Win requirement to be defined by the A&S Manual, and allow the A&S Manual to define equivalent achievements which do not require a competitive "Tournament" format. In each case where "win(s) in a Knight's/Master's Tourney" is mentioned insert the parenthetical "(or equivalent as defined in the Manual of Arts and Sciences)".

ORIGINAL TEXT:

2. Robe Roll.
   a. Apprentice.
   b. Journeyman.
      i. Participation in 3 Masters' Tourneys at Crown events.
   c. Master.
      i. Participation in 5 additional Masters' Tourneys at Crown events.
      ii. 1 win in a Masters' Tourney at a Crown event.
      iii. Participation in 2 demonstrations.
   d. Knight Robe.
      i. Participation in 10 Knights' Tourneys at Crown events.
      ii. 1 win in the Knights' Tourneys at a Crown event.
      iii. 1 master work.
      iv. Participation in 3 additional demonstrations.
      v. Participation in 1 war at a Crown event.
   e. Knight Doctor.
      i. Participation in 18 additional Knights' Tourneys at Crown events.

ii. 5 additional wins in the Knights' Tourneys at Crown events.
iii. 2 additional master works.
iv. Participation in 5 additional demonstrations.
v. Participation in 3 additional wars at Crown events.

f. Knight Master.
i. Participation in 36 additional Knights' Tourneys at Crown events.
ii. 10 additional wins in the Knights' Tourneys at Crown events.
iii. 4 additional master works.
iv. Participation in 15 additional demonstrations.
v. Participation in 5 additional wars at Crown events.

MODIFIED TEXT:

2. Robe Roll.
   a. Apprentice.
   b. Journeyman.
      i. Participation in 3 Masters' Tourneys at Crown events.
   c. Master.
      i. Participation in 5 additional Masters' Tourneys at Crown events.
      ii. 1 win in a Masters' Tourney (or equivalent as defined in the Manual of Arts and Sciences) at a Crown event.
      iii. Participation in 2 demonstrations.
   d. Knight Robe.
      i. Participation in 10 Knights' Tourneys at Crown events.
      ii. 1 win in the Knights' Tourneys (or equivalent as defined in the Manual of Arts and Sciences) at a Crown event.
      iii. 1 master work.
      iv. Participation in 3 additional demonstrations.
      v. Participation in 1 war at a Crown event.
   e. Knight Doctor.
      i. Participation in 18 additional Knights' Tourneys at Crown events.
      ii. 5 additional wins in the Knights' Tourneys (or equivalent as defined in the Manual of Arts and Sciences) at Crown events.
      iii. 2 additional master works.
      iv. Participation in 5 additional demonstrations.
      v. Participation in 3 additional wars at Crown events.
   f. Knight Master.
      i. Participation in 36 additional Knights' Tourneys at Crown events.
      ii. 10 additional wins in the Knights' Tourneys (or equivalent as defined in the Manual of Arts and Sciences) at Crown events.
      iii. 4 additional master works.
      iv. Participation in 15 additional demonstrations.
      v. Participation in 5 additional wars at Crown events.

Author's Commentary:
This change is fundamental to how the Robe Roll is structured, and is presented in the clear knowledge that it is the intention of the A&S Ministry and the Imperial Crown to change from a Tournament format for arts judging and milestones in the Robe Roll to one which does not require a competitive format.

OB10

Author Sir Wm de Grosso
Modify

D. Imperial Crown War
5. Armed and Arts Combat

ORIGINAL TEXT:
The number and types of battles shall be determined by Imperial Estates Writ, but in any case, there shall be an equitable mixture of light weapons, renaissance and armored battles and (1) armored champions battle and a number of arts points as set forth in the current Manual of Arts and Sciences.

CHANGE TO:
The number and types of battles shall be determined by Imperial Estates Writ, but in any case, there shall be an equitable mixture of light weapons, renaissance and armored battles and (1) armored champions battle and a resolve arts points as set forth in the current Manual of Arts and Sciences.

Author's Commentary:
The number of categories in the Arts and Sciences has caused us a number of interesting problems over time as we have adjusted the number of points to fit the categories and have had several different systems for handling fractional points etc. We need to adopt a system which is not dependant on the number and variety of categories in the Arts and remove this complexity from the Bylaws.

OB11

Author Sir Wm de Grosso
Change
XVI. Crown War
B. War

ORIGINAL TEXT:
eight (8) arts points (consisting of four (4) Master's Tournament and four (4) Knight's Tournament)

PROPOSED TEXT:
six (6) arts points (consisting of three (3) to be resolved by scenario at the Master's level and three (3) resolved by scenario at the Knight's level)

OB12

Author Sir Wm de Grosso

Proposed Continuing Estates Writ

"For the total war points to be awarded at the Knight's or Master's level: 1/2 of the total points, rounded down to the nearest whole point, will be determined by total points of all entries at that level.

In the absence of scenarios set forth in the Manual of Arts and Sciences or by the Crown autocrat (and published per the same time requirements as for battle scenarios) war points for Arts and Sciences shall be determined as follows:

For the total war points to be awarded at the Knight's or Master's level:

- 1/2 shall be determined by total points of all entries at that level.
- 1/2 shall be determined by the top scoring item"

Author's Commentary:
This is proposed to provide a default system for determining the Arts points in the absence of any other direction.

OB13

Author HIM Dame Elisabeth Grey

Under ARTICLE III.B CATEGORIES OF MEMBERSHIP: Existing terminology is confusing, with the use of the term “group membership” used in both the Family and the Associate membership sections. Revise heading from “Participating Group Membership” to “Participating **Family** Membership”.

OB14

Author Sir Wm Bane/HIM Dame Elisabeth

Original Text (withdrawn for rewrite): Article III. C. line 2: after "advancement" insert "; to hold decision making offices including Estates membership, Rulers of chartered subdivisions and the Empire, members must be at least 18 years of age." (grave concerns have been raised regarding the appropriateness of minors to participate in contract and policy decisions and whether Estates votes should be held by minor children who may not be free to vote their own conscience).

Rewrite: The requirements for offices are better served if kept in the qualifying sections, for clarity and simplicity. The proposal goes to the issue of requiring adults to fill positions of authority and responsibility. Two areas of service involved are the Ministerial Offices, and the requirements for ruling Crowns. Added language is underlined, deleted language is struck through.

ARTICLE VII.C. REQUIREMENTS TO HOLD MINISTERIAL OFFICE

All ministers and their deputies shall hold a participating or family membership, ~~and~~ shall maintain such membership for the duration of their appointment, <u>and be of at least 18 years of age</u>.

ARTICLE VIII.B .1.c. GENERAL REQ’T FOR CROWNS/RULING NOBLES - QUALIFICATIONS

i. Imperial and Royal Crowns must hold a membership that is current and has been maintained continuously for not less than one year<u>, and be of at least 18 years of age.</u>

OB15

Author Sir Wm Bane

Article III. F. line 4: insert new sentence: "A group of associate members, see Article III. B. 4., large enough to be recognized as chartered subdivision may be so recognized despite existing in the same region as another chartered subdivision, subject of the Imperial Crown and a majority vote of the Imperial Estates." (a strong incentive for cross joining with Adria is to maintain group identification in multiple organizations i.e. an SCA Barony could under this amendment cross join and be recognized as a distinct Adrian chartered subdivision; clearly as separate subdivision its members would not unduly interfere in or control the existing Adria subdivision).

OB16

Author Sir Wm Bane

Article III. F. line 4: insert new sentence: "Members, who for sufficient reason as determined by the Imperial Crown, are unable to participate in their chartered subdivision of residence may be permitted status of member at large of the Adrian Empire, Inc.; such members' participation shall be reported to the appropriate Imperial officer, and such members shall not participate in, or again be considered a member of the local chartered subdivision without express consent of the Ruler of the local chartered subdivision." (Okay, so you don't want to play with the locals, this status permits independence at a price, you are free to participate elsewhere but not to burden or interfere in the group you have chosen not to be a part of).

OB17

Author Sir Wm Bane

Article IV. A. line 2: after "Empire." delete rest of paragraph; insert new sentence: "Additional separate dues for a chartered subdivision may be established by the Estates of the chartered subdivision and consent of the Imperial Crown in an amount not to exceed fifty (50) percent of Imperial fees. If such dues are established members must pay both to maintain Adrian membership." (The Empire needs all of its Imperial fees to operate, chartered subdivisions require operating funds as well; these must be reasonable and not unduly burden members).

OB18
Author Sir Wm Bane

Article IV. B. line 1: after "Imperium" insert "of Imperial dues; and, 100 percent to the chartered subdivision of chartered subdivision dues if adopted."

OB19
Author Sir Wm Bane
Article XV. B. 4. Can this whole subdivision civil war and fief fee be clarified? At least in line 8, delete "working for a fief fee" insert "having accepted payment for fealty."

OB20
Author Sir Wm Bane
Article VI. A. line 5 (probably): delete: "July" insert: "May" (this would make the meetings six months apart).

OB21
Author Sir Wm Bane
Article VI. A. line 2: delete: "and the two senior members of the Estates Minor from each chartered subdivision" (much has been made of the unwieldy size of the Imperial Estates, since the retired titles and earned ranks are protected by Article VI. J. and the estates of the chartered subdivision are represented by greater estate holders and rulers--these additional representatives may be duplicative).

IX. New Business

NB 1
Authored by Lady Serena of Umbria
Proposal to remove limitations from number of classes that may be given per year for points. Strikes the following language from Estates Writ 8:

~~d. No individual may do more than 2 classes per year for points.~~

NB 2
Authored by Sir Nicolai
PROPOSAL ON CROWNS SUCCEEDING THEMSELVES
At the July meeting of the Estates, a proposal for allowing Crowns to succeed themselves appeared on the Agenda as New Business. Many did not expect the issue to be discussed at that meeting and were waiting to debate the matter in November, hopefully, with some additional alternate proposals. This may have especially been true of some of those who sent proxies. Nevertheless, the Estates present at the meeting seemed to feel the issue was interesting enough to take up right away. As drafted, the measure failed, after VERY limited caucus-style debate. Subsequently, the Queen of Terre-Neuve presented a redrafted proposal which passed. We were pressed for time, and there was no debate on the second proposal. I am terribly concerned about this for a couple of reasons. The first is that I believe it inappropriate for non-agenda items to be presented to the Estates. It is unfair to proxies (who have never seen the items), and also, it can lead to hasty poorly-considered actions due to insufficient time being given to consideration. My second concern is that I think allowing multiple successive terms for Crowns is a mistake. Incumbents, even those who are incompetent or corrupt, enjoy significant advantages in war. Furthermore, as information about a given Reign is essentially controlled by the Crowns

themselves, we have had a phenomenon in the past wherein some of the most popular Reigns were those where the Crowns' failings were simply never disclosed. Conversely, the Reigns where the Crowns were the most honest and diligent were often some of the least popular. This being the case, we often don't learn of our Crowns' shortcomings until the Reigns turn over. Under the new law, that would not be for two years. I have two more things to say about this law. First, I don't buy that it takes more than a year as Crown to accomplish something in this Empire. I haven't been a Crown in four years, and I continue to contribute and accomplish. Second, I worry about Crowns who will feel the need to take steps to assure their own succession. I am not convinced that they will do so by providing good service. I fear that the temptation to control information and to engage in power politics may overcome many. I think we saw enough of that tendency in the past, even without this new law. Now we have made it easier.

Having said all that, let me say where I think we are procedurally. Where emergency items have arisen without notice, it has been appropriate to revisit and reconsider those items as Old Business at the next meeting. This procedure had not been universally applied as we had yet to adopt a manual of parliamentary procedure (a deficiency I hope will be remedied as I have been called upon to present such a manual at this meeting). Nevertheless, I believe such a procedure is in keeping with the spirit (though not the exact letter) of Article VI.G. (regarding waiver of notice and reconsideration). Therefore, I have asked the Chancellor to place the item which passed in July as a matter for reconsideration under Old Business at this meeting.

Law for Reconsideration: At the July meeting, the prohibition on Kingdom and Imperial Crowns succeeding themselves was repealed, and a new law was passed allowing one self-succession without pax regium.

I hate this law, and I think its dangers are very real, while I find it difficult to see any benefits.

My first proposal is that we vote on this measure again in the spirit of Article VI.G., and if it fails to garner a 2/3 majority, that the "emergency" measure passed in July be simply allowed to expire, with the old law to continue.

If there is continued support for this new law, then my second proposal is as follows:

That we treat the new law as experimental and that we give this new law an expiration date; that at every mid-term meeting (currently July) we vote (by majority vote) as to whether the experiment should continue. If the new law should ever fail to receive the continued blessing of a majority of the Imperial Estates, the old law prohibiting self-succession would automatically return to effect. This proposal would require 2/3 of the Estates to pass. It would keep the new law so long as a majority liked it. It would trash the new law once a majority saw trouble. Either way, the will of the majority will be maintained, and we give this very controversial issue the attention it deserves.

NB 3

Author the Earl Of Lincoln
Remove all term limits to a Crown succeeding themselves.

NB 4

Authored by Sir Nigel the Byzantine
The Imperial Sovereign of Arms would like to respectfully request that Estates Writ 5, the Herald’s Handbook of the Adrian Empire, be removed as it is no longer in use by the College of Arms.

NB 5

Authored by Sir Nigel the Byzantine
That the Bylaws, Article VII.F., Definitions, and Article VII.F.4., The Sovereign of Arms, be re-written for clarification as follows. (Deleted text is in ~~strikeout~~, added text is in **bold type**, and comments are in *italics*.) Items may be taken separately, as the Chancery may so direct.

ARTICLE VII.F. DEFINITIONS

The Ministries of the Adrian Empire are the Chancellor, the Minister of Rolls, the Steward, the ~~Sovereign~~ **Minister** of Arms, the Chronicler, the Minister of Joust & War, the Minister of Arts & Sciences, the Minister of Physicks, the Hospitaler, and Viceroys.

ARTICLE VII.F.4 THE ~~SOVEREIGN~~ **MINISTER** OF ARMS.

Comment: According to College of Arms practice, not every person serving in this position is titled "Sovereign of Arms" (see below). Retitling this section is intended to bring the Bylaws in line with actual practice.

~~The Sovereign of Arms is responsible for maintaining the Armorial. The Imperial Sovereign of Arms is responsible for supervising and coordinating the heraldic functions and activities of the College of Arms and its members. The Imperial Sovereign of Arms shall be the foremost heraldic officer of the Adrian Empire and the head of the College of Arms. The Imperial Sovereign of Arms shall have the exclusive right to resolve conflict of armorial devices submitted by the membership of the Adrian Empire. The Sovereign of Arms of a chartered subdivision shall have the exclusive right to approve armorial devices submitted by the membership of the chartered subdivision.~~

~~Requirements: An understanding of the heraldic practices of the Adrian Empire.~~

Comment: This[deleted] section is re-written below under item (b).

a. College of Arms. The College of Arms shall be a sovereign body of arms, and shall consist of the Imperial Sovereign of Arms and the ~~Sovereign~~ **chief Minister** of Arms of each chartered subdivision **and other persons as appointed by the Imperial Sovereign of Arms**.

Comment: The College of Arms is structured along Period lines so that Shires have Ministers of Arms with the heraldic rank of "Pursuivant", Ducal Ministers of Arms are ranked "Herald" (with a capital H), and Archducal and Kingdom Ministers of Arms (along with the Imperial) are ranked "Sovereign of Arms". This brings the Bylaws in line with actual practice. It also allows the Imperial Sovereign of Arms to appoint his or her deputies to the College of Arms (as permitted by Bylaws VII.B.).

i. The College of Arms shall protect only the Arms of the membership**, Estates, and Domains** of the Adrian Empire and those Arms that the Imperial Sovereign of Arms and the ~~Imperial Crown~~ **College of Arms** agree are worthy of protection.

Comment: The addition of Estates and Domians recognizes them as armigerous entities, as noted elswhere in the Bylaws and Estates Writs. With regard to the Imperial Crown, the College of Arms has sovereignity over its own internal decisions and should not have to consult with the Imperial Crown on which arms need protection; the Imperial Sovereign of Arms should rather consult with the College of Arms (for that is what the College is there for).

ii. The College **of Arms** ~~shall~~ **may** not grant **the right to bear** arms, but only approve of their design and construction **according to the established Rules of the College**.

Comment: Only the Crown and the Estates have the right to grant the right to bear arms; the Crown by making a Knight or by granting the title of Lord, Lady, or Baronet; the Estates by granting a retirement title or by creating a Protector of the Dream. Historically in our Period, Sovereigns of Arms granted arms, but this was only done by explicit direction of the Crown. This clarification makes it clear that the authority to grant the right to bear arms does not lie with the College of Arms.

iii. The College may reserve a ~~blazon~~ **device** for ~~a~~ **any** member of the Adrian Empire **as defined in Article III of these Bylaws** against the day when that member shall have the right to bear ~~them~~ **it**. **The College may also register a device for any potential Estate or potential Domain against the day when that Estate or Domain may bear it.**

Comment: This re-wording makes the terminology clearer: the "blazon" is merely the word used to describe the piece of "armory" being registered. It also makes clear whose arms are registerable. The grammar is also repaired by changing from plural to singular. The addition of Estates and Domians recognizes them as armigerous entities, as noted elsewhere in the Bylaws and Estates Writs.

iv. The College of Arms shall further aid the ~~Imperial, Royal, and Noble~~ **Crowns and** Estates in the design and staging of authentic ~~ceremonial~~ **ceremonies** that are adapted to the needs of the Adrian Empire.

Comment: This tightens the language and fixes the noun form ("ceremonial" is an adjective).

v. The College of Arms is entitled and required to establish a body of standard terminology, usage, and rules for ~~heraldry~~ **heraldic registrations and display** within the Adrian Empire.

Comment: This clarifies the definition of "heraldry".

Comment: The following section takes the first paragraph of section 4 and breaks it down into its component pieces. They have been rearranged in a more logical order.

b. The Imperial Sovereign of Arms shall be the foremost heraldic officer of the Adrian Empire and the head of the College of Arms. **The Imperial Sovereign of Arms shall act as the Voice of the Imperial Crown.**

Comment: This merely codifies actual practice. The Rules of the College of Arms allow for a deputy to assume these duties if so appointed.

i. The Imperial Sovereign of Arms is responsible for supervising and coordinating the heraldic functions and activities of the College of Arms and its members.

ii. The Imperial Sovereign of Arms shall have the exclusive right to resolve conflict of armorial devices submitted by the membership**, Estates, and Domains** of the Adrian Empire.

Comment: The addition of Estates and Domians recognizes them as armigerous entities, as noted elswhere in the Bylaws and Estates Writs..

iii. The **Imperial** Sovereign of Arms ~~of a chartered subdivision~~ shall have the exclusive right to approve **the design of** armorial devices submitted by the membership of the ~~chartered subdivision~~ **Adrian Empire**.

Comment: The Imperial Sovereign of Arms, as the chief heraldic officer of the Empire and the Head of the College of Arms, is responsible for the Rules under which armory is approved, but this Bylaw has brought local Ministers of Arms into conflict with the Imperial Sovereign of Arms. This change places all of the heraldic authority at the Imperial level where it belongs. It should be noted here that the College of Arms has clear and established guidelines for resolving conflict, including an appeals process that may go all the way to the Imperial Crown (if necessary).

iv. The **Imperial** Sovereign of Arms is responsible for maintaining the Armorial**, Ordinary, and Roll of Arms, or causing them to be maintained**.

Comment: This is merely a clarification, as the Imperial Sovereign of Arms is responsible for more than just the Armorial (the list of heraldic registrations by name); he or she is also responsible for the Ordinary (the list of heraldic registrations by blazon) and the Roll of Arms (the pictorial list). This also specifically allows the Imperial Sovereign of Arms to appoint a deputy to do this task (which was prevented under the current Bylaw, according to one interpretation).

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v. Requirements: ~~An~~ **A thorough** understanding of the heraldic practices of the Adrian Empire.

Comment: This makes it clear that the Imperial Sovereign of Arms must be more than just familiar with heraldry as we practice it, this person must have a complete understanding in order to hold the Imperial office. There is currently no requirement to hold a Minister of Arms position in any subdivision save that one be interested in Heraldry.

NB 6

Author Dame Jericho

Add a requirement to ARTICLE VI.E.3 MEETING DATE, JULY for meeting of the Imperial Estates to be held in the East Coast area.

NB 7

Author Dame Jericho
Location of Imperial Estates Meeting to be announced 30 days in advance.

[No action required, this is already law.]

NB 8

Authored by Dame Delia/Sir Frederick
Article VI: Meetings of the Governing Body, Section 1. Limitation of Votes
Proposed: Strike current language and replace with proposed language.

Current Language Regardless of the number or types of titles entitled to a member to seats on any of the Estates, the member shall have only one vote, proxies excepted

Proposed Language: ***A member shall be limited to one (1) vote granted by any and all non-landed titles and/or ranks. There shall be no limit as to the number of votes per member granted by any landed representation or proxy. These votes shall be in addition to any one vote granted due to non-landed titles and/or ranks if applicable.***

Note: Non-landed ranks and titles are those of 2nd and 3rd level knights, retired Royalty, Founding Peers, and the equivalents.
Landed representation is formed by the creation of chartered and unchartered subdivisions within and of the Empire such as Empire, Kingdom, Dchy, Maarch, County, Barony and House and their equivalents. Each subdivision would still be limited by law to one vote per subdivision. If there are two (2) ruling peers for a Kingdom, the kingdom is still entitled to only one (1) vote.

NB 9

Authored by Dame Delia/Sir Frederick
Article VIII: Subdivisions of the Empire, Section B. General Requirements for Crowns/Ruling Nobles, Part l.a.
Proposed: Strike current language and replace with proposed language.

Current Language:
a. Is of knightly rank (Royal Crowns only);

Proposed Language:
a. Is of knightly rank *(except representatives of a House)*

NB 10

Authored by Dame Delia/Sir Frederick
Article VII: Subdivisions of the Empire, Section B. General Requirements for Crowns/Ruling Nobles, Part I.e.

Current Language:
c Meets the following membership criteria as applicable and determined by the Imperial Steward

Proposed:
c. Meets the following *Participating* Membership criteria as applicable and determined by the Imperial Steward:

Note: This wording is to differentiate between associate membership and participating membership for determining those people who can shape and write laws for our organization.

NB 11

Authored by Dame Delia/Sir Frederick

Article VIII: Subdivisions of the Empire, Section B: General Requirements for Crowns/Ruling Nobles, Part 1.c.iii.
Proposed: Strike current language.

Current Language:

c. Meets the following membership criteria as applicable and determined by the Imperial Steward:
   ii. Ducal Crowns and Ruling Nobles must hold a membership that is current and has been maintained continuously for not less than 6 months.
   iii. Household sires must hold a current membership.

Proposed Language:
c. Meets the following membership criteria as applicable and determined by the Imperial Steward:
   ii. Ducal Crowns and Ruling Nobles must hold a membership that is current and has been maintained continuously for not less than 6 months.
   ~~iii. Household sires must hold a current membership.~~

Note: Striking the final line would require **all** Estate holders to have a minimum of 6 months of continuous membership prior to ruling an Estate. No one Estate vote is worth more.

NB 12

Authored by Dame Delia/Sir Frederick
Article VII: Ministries, Section F: Definitions, Part 3: The Steward.
Proposed: Additional language.

Current Language:
Requirements: must he qualified in bookkeeping and/or accounting.

Proposed Language:
Requirements must he qualified in bookkeeping and/or accounting; ***must he able and willing to be bonded (Imperial).***

NB13

Author HIM Dame Elisabeth/HIM Sir Erik
Currently Imperial events occupy the two major holiday weekends of the year, Memorial Day and Labor Day. This places us in direct competition for sites and all other organizations for both events. It has been suggested by several members and the current Board of Directors that moving the May event (Banner War) to an earlier date would make it at mid-reign, rather than almost seven months into the reign. Thus we propose the following:

To move the Imperial Banner/Civil War date to the first weekend in May.

----------End of Agenda----------

APPENDICES INDEX

Appendix A1: President's Report (includes Proposed Charters)

Appendix A2: Charters

Appendix B: Chancery Report (includes Proposed Manual)

Appendix C: Judiciary Report

Appendix D: Steward's Report

Appendix E: Deputy Steward's Report

Appendix F: Proposed Steward's Manual

Appendix G: Budgets

Minutes of the Meeting of the Imperial Estates General of the Adrian Empire, Inc. July 2000

I. Call to Order (66 potential votes; 60 present by person or proxy)
II. Roll Call
III. Consent Calendar
IV. Minutes of November 1999 Imperial Estates Meeting (passed without objection)
V. Imperial Reports

A. State of the Empire
B. Chancery Report
C. Judiciary Report
Report on the outcomes of trials and the status of ongoing investigations or trials.
D. Imperial Steward's Report
1. Subdivision Reporting
2. Income Tax filing
3. Financial Report
4. Budget (see Appendix item A)
5. Expenditure Action Items
6. Review of Imperial Steward's Manual
E. Imperial Rolls Minister Report
1. Subdivision Reporting
2. Doomsday Book
F. Imperial Physicker Report
(nothing to report)
G. Imperial Arts & Sciences Minister Report
1. Current status of Arts in the Empire
2. Arts & Sciences Manual/Judging Manual
H. Imperial Minister of War & Joust Report
Draft revision of the Combat Manual is available for review and input, posted at the Imperial website.
I. Imperial Chronicler's Report
No report.
J. Imperial Minister of Archery Report
Currently working on play testing revision to war archery arrows; a demonstration was presented by Sir Waylon of one of the proposed replacement fiberglas "boy scout safety" arrows. [There are two basic types currently being reviewed]
K. Imperial Sovereign of Arms Report

VI. Clarifications passed without objection

Recently the question has been raised as to how a Domain can meet the requirement to be recognized as an Imperial Domain when it is required for them to have registered heraldry, which in effect they cannot register until they have formed. Following is the section of the Bylaws regarding Domains, and then the Sovereign of Arms input on the matter.

9. DOMAINS
A Domain recognized by the Imperium may give and take enforceable oaths, and have it's own distinctive heraldry. To be recognized as an Imperial Domain, an association must:

a. include members from more than one chartered subdivision;
b. have maintained a reasonable membership level for at least one year;
c. have registered heraldry;
d. have submitted rules on how a member joins, and,
e. how a member quits.
f. Members of an Imperial Domain may have armigerous and sumptuary rights as granted by

the Imperial Crown, or by the College of Heraldry (subject to approval of the Imperial Crown).

From the Office of the Sovereign of Arms:

The official opinion of the Imperial College of Arms regarding item 9.c on the requirement that Domains have registered armory is thus:

Requirement 9.c may be satisfied in the eyes of the Imperial College of Arms by any of the following circumstances:

1) A member of the potential Domain has registered a badge in their personal name with the express intent of reserving it for the Domain once its charter is granted (such should be indicated on the form).

2) A member of the potential Domain expresses the intent to transfer a piece of armory registered in their personal name to the Domain.

3) The members of the potential Domain have presented forms to the Imperial College of Arms at the same time as they present their Charter to the Imperial Crown for approval.

4) The members of the potential Domain have begun the process of designing arms in consultation with any member of the College of Arms at the time they have begun discussions with the Imperial Crown with regard to attaining Domain status.

Once their Charter is approved, the members of the Domain have the following armigerous rights:

A Domain is considered to be a corporate body that is armigerous at the level of Lord or Lady in the Empire as prescribed by the Imperial Estates Writ on Armigerous Rights &c. Members of the Domain may display the Domain's registered armory as prescribed in said Writ.

I hope this is satisfactory for you.

In service,
Nigel
Fleur-de-Lis

VII. OLD Business

OB 1 moved & seconded to table (38 ayes, 14 nayes, 1 abstain)

(author Sir Terrin Greyphis a &b , c by the chair)
Proposal to amend the bylaws to re-establish the distribution of funds between the empire and the local chartered subdivision.

a. Proposed split: 50% empire / 50% local chartered subdivision
b. Alternate split: 60% empire / 40% local chartered subdivision
c. Alternate split 70% Empire / 30 % local Chartered Subdivisions

VIII. New Business

NB 0 tabled by author

Author HIM Dame Elisabeth Grey
This purpose of this proposal is to provide for a calendar based annual renewal date, and to clarify existing law. Current practice of random annual renewals confounds budget management due to the ongoing “trickle” of renewals. At no time can the Empire realistically project a budget based on “real” membership numbers.

Organizations with calendar based annual renewals project budgetary requirements based on the ability to determine the renewed membership annually. Based from this position, with a reasonable estimate of the organization's membership for the remainder of the year, budgeted expenditures can be tailored to work to the numbers determined. Paperwork is streamlined, and membership renewal verification only needs to be accomplished once per year, reducing the amount of work for the Royal and Imperial Steward's offices. Since a once a year "proofing" of membership would be possible, lapsed or incomplete renewals can be tracked down and corrected more efficiently.

In order to implement an efficient collection of membership dues that is fair and consistent in practice throughout the Empire we propose the following revision (strike-thru text is deleted, underlined is added):

ARTICLE IV.A GENERAL
Membership dues are set by the Imperial Estates General. Dues may be paid in annual or semi-annual installments to the Steward of the Empire. ~~Dues may be paid to the Steward of a chartered subdivision, but must be sent as presented, to the Steward of the Empire. The current practices of subdivisions of a chartered subdivision in handling dues shall not be altered. Any subdivision or chartered subdivision created after March 1st, 1992 shall comply.~~ <u>Membership fees are due annually, on the first day of each year. During the interim conversion period, dues will be pro-rated. New memberships will be prorated quarterly as collected throughout the year.</u>

Note: Memberships will be accepted via mail to the Imperial Stewards office with payment made by personal check, cashiers check, or money order only. Persons wishing to hand a third party their renewals to collect and send on their behalf do so at their own discretion and risk. At the 30 day, 60 day, and 90 day mark (past due) the Imperial Steward will send a listing, to each subdivision of renewals received. Membership cards will be sent to the membership directly by return mail for receipt purposes. Members can check on their renewals with either the Imperial or Royal Steward's office. For the remainder of the year the Imperial Steward will issue monthly updates listing new members and membership transfers as needed.

NB 1 tabled by author

Author HIM Dame Elisabeth Grey
Current law allows semi-annual membership payments. Current practice is to treat them, for record keeping, as a six month membership, requiring new waivers and repetitive database entries for each payment. Consequently a surcharge of $3/membership was imposed. In order to continue the practice of allowing semi-annual (twice yearly) installment payments on annual memberships, which would then be billed at the six month juncture, revise ARTICLE IV.E.SCHEDULE to read:

1. SINGLE
- Annual: 30.00 (may be made in two semi-annual installments)
- Life: 10 times Annual Rate

2. GROUP
X = per each additional member over the initial member.
Cap on group memberships set at $70.00 annually
- Annual: +($10.00 * X) (may be paid in two semi-annual installments)
- Life: N/A

Note: suggest sending a simple postcard or "e-billing" reminders 30 days prior to the six month mark. No waiver is needed, as is already on file and this is an "installment" payment. I f payment lapses 30 days past due date (60 days from date of billing) membership would lapse as according to current practice. Membership forms will be revied to allow members to select "full payment enclosed" or "Semi-annual installment payment enclosed, bill me later". This results in a savings in printing (one form instead of two) and time (data entry).

[Resolution (proposed by Sir Nicolai) to develop a system for regularizing the system for collection of dues be adopted – passed without objection]

Writ E-E-1 ratified as an Estates Writ, as amended, passed without objection

Writ E-E-2 ratified as an Estates Writ, approved on voice vote
Amended to correct "cm" instead of "mm" units of measure.

[Recessed]

-Called to order 10:30 am PST, Sunday July 16th

Review of Budget (moved & seconded, passed without objection)
Included review of meeting costs within "Administrative Costs" category, and proposed purchase of Quickbooks Pro licenses for reporting subdivisions.

[Resolution to form a committee to draft parliamentary procedure – passed without objection (Sir Nicolai, Sir Karl, Sir Wm. Bane)]

[Motion for todays parliamentary procedure – 2/3rds to consider or 2/3rds to kill: passed unanimously]

NB 2 tabled by author
Author HIM Dame Elisabeth Grey
Revise ARTICLE IV.F DISCOUNTS to read:
"Senior Citizens (55 years +) are allowed a 10% discount on annual membership only."

NB 3 motion to consider passed; proposal failed
Estates Writ 8 (Author Lady Serene of Umbria)
options added by the chair
Amend "d. No individual may do more than l2 (twelve) classes per year for points."

Option 1 : 4
Option 2 : 6
Option 3 : 8
Option 4 : 10

[motion to go into bylaws convention – passed without objection]

NB 4 passed as amended (ayes 44, nayes 10, abstain 4)
Author the Earl Of Lincoln
Remove all impediments to a Crown succeeding themselves.
- strike "Crowns may not succeed themselves"
- insert "Crowns may succeed themselves by winning a Crown War."

As amended: their reign is limited to two years consecutive, removing the Royal Crown Pax Regium in the second year (note: Pax Regium limitation does not apply to the Imperial Crown since date of Civil War is set in law).

It is assumed that the sitting crowns would automatically be running unless they withdraw themselves from the race.

A. effective Imp War 2001

B. effective IMP War 2000 **passed (48 ayes, 6 nayes, 2 abstain)**

[Candidacy of Sir Erik and Dame Elisabeth approved]

NB 5 moved & seconded, passed without objection (remanded to the Sovereign of Arms)

Earls and Comtessas that have served as King or Queen twice or more and have been voted two successful reigns may style themselves Duke or Duchess of the Blood , and shall hold precedence above all other Earls and Comtessas .

NB 6 tabled by author

Author Sir Wm de Grosso
Under "Appendix B": B.1 The Manual of Arts and Sciences.

Proposal: Convert this from Estates Writ to Continuing Crown Writ.

Author's Commentary:
This will take the A&S Manual to the same status as the Combat Manual. The primary purpose is to allow changes to the manual without having to convene the Estates.

NB 7 tabled by author

Author Sir Wm de Grosso
Modifying
XI. Awards, Orders, Ranks and Titles
C. Ranks
2. Robe Roll
to Change the Tourney Win requirement to be defined by the A&S Manual, and allow the A&S Manual to define equivalent achievements which do not require a competitive "Tournament" format. In each case where "win(s) in a Knight's/Master's Tourney" is mentioned insert the parenthetical "(or equivalent as defined in the Manual of Arts and Sciences)".

ORIGINAL TEXT:
2. Robe Roll.
a. Apprentice.
b. Journeyman.
i. Participation in 3 Masters' Tourneys at Crown events.
c. Master.
i. Participation in 5 additional Masters' Tourneys at Crown events.
ii. 1 win in a Masters' Tourney at a Crown event.
iii. Participation in 2 demonstrations.
d. Knight Robe.
i. Participation in 10 Knights' Tourneys at Crown events.
ii. 1 win in the Knights' Tourneys at a Crown event.
iii. 1 master work.
iv. Participation in 3 additional demonstrations.
v. Participation in 1 war at a Crown event.
e. Knight Doctor.
i. Participation in 18 additional Knights' Tourneys at Crown events.
ii. 5 additional wins in the Knights' Tourneys at Crown events.
iii. 2 additional master works.
iv. Participation in 5 additional demonstrations.
v. Participation in 3 additional wars at Crown events.

f. Knight Master.
i. Participation in 36 additional Knights' Tourneys at Crown events.
ii. 10 additional wins in the Knights' Tourneys at Crown events.
iii. 4 additional master works.
iv. Participation in 15 additional demonstrations.
v. Participation in 5 additional wars at Crown events.

MODIFIED TEXT:

2. Robe Roll.
   a. Apprentice.
   b. Journeyman.
      i. Participation in 3 Masters' Tourneys at Crown events.
   c. Master.
      i. Participation in 5 additional Masters' Tourneys at Crown events.
      ii. 1 win in a Masters' Tourney (or equivalent as defined in the Manual of Arts and Sciences) at a Crown event.
      iii. Participation in 2 demonstrations.
   d. Knight Robe.
      i. Participation in 10 Knights' Tourneys at Crown events.
      ii. 1 win in the Knights' Tourneys (or equivalent as defined in the Manual of Arts and Sciences) at a Crown event.
      iii. 1 master work.
      iv. Participation in 3 additional demonstrations.
      v. Participation in 1 war at a Crown event.
   e. Knight Doctor.
      i. Participation in 18 additional Knights' Tourneys at Crown events.
      ii. 5 additional wins in the Knights' Tourneys (or equivalent as defined in the Manual of Arts and Sciences) at Crown events.
      iii. 2 additional master works.
      iv. Participation in 5 additional demonstrations.
      v. Participation in 3 additional wars at Crown events.
   f. Knight Master.
      i. Participation in 36 additional Knights' Tourneys at Crown events.
      ii. 10 additional wins in the Knights' Tourneys (or equivalent as defined in the Manual of Arts and Sciences) at Crown events.
      iii. 4 additional master works.
      iv. Participation in 15 additional demonstrations.
      v. Participation in 5 additional wars at Crown events.

Author's Commentary:
This change is fundamental to how the Robe Roll is structured, and is presented in the clear knowledge that it is the intention of the A&S Ministry and the Imperial Crown to change from a Tournament format for arts judging and milestones in the Robe Roll to one which does not require a competitive format.

NB 8 tabled by author

Author Sir Wm de Grosso
Modify

D. Imperial Crown War
5. Armed and Arts Combat

ORIGINAL TEXT:
The number and types of battles shall be determined by Imperial Estates Writ, but in any case, there shall be an equitable mixture of light weapons, renaissance and armored battles and (1) armored champions battle

and a number of arts points as set forth in the current Manual of Arts and Sciences.

CHANGE TO:
The number and types of battles shall be determined by Imperial Estates Writ, but in any case, there shall be an equitable mixture of light weapons, renaissance and armored battles and (1) armored champions battle and a resolve arts points as set forth in the current Manual of Arts and Sciences.

Author's Commentary:
The number of categories in the Arts and Sciences has caused us a number of interesting problems over time as we have adjusted the number of points to fit the categories and have had several different systems for handling fractional points etc. We need to adopt a system which is not dependant on the number and variety of categories in the Arts and remove this complexity from the Bylaws.

NB 9 tabled by author

Author Sir Wm de Grosso
Change
XVI. Crown War
B. War

ORIGINAL TEXT:
eight (8) arts points (consisting of four (4) Master's Tournament and four (4) Knight's Tournament)

PROPOSED TEXT:
six (6) arts points (consisting of three (3) to be resolved by scenario at the Master's level and three (3) resolved by scenario at the Knight's level)

NB 10 tabled by author

Author Sir Wm de Grosso

Proposed Continuing Estates Writ

"For the total war points to be awarded at the Knight's or Master's level: 1/2 of the total points, rounded down to the nearest whole point, will be determined by total points of all entries at that level.

In the absence of scenarios set forth in the Manual of Arts and Sciences or by the Crown autocrat (and published per the same time requirements as for battle scenarios) war points for Arts and Sciences shall be determined as follows:

For the total war points to be awarded at the Knight's or Master's level:

- 1/2 shall be determined by total points of all entries at that level.
- 1/2 shall be determined by the top scoring item"

Author's Commentary:
This is proposed to provide a default system for determining the Arts points in the absence of any other direction.

NB 11 motion failed (12 ayes, 38 nayes)

Author Dame Willow
Up Grade the following from Guide lines to Estates writ .
"1998 The Adrian Empire Imperial Artisans and Judging Manual For the Arts and Sciences"

See Appendix B

NB 12 tabled by author

Author HIM Dame Elisabeth Grey
The Operating Principles in ARTICLE I.C of the Bylaws sets forth considerations regarding Adrian's "Shared commitment to a common purpose, values, and operating principles". For the purpose of reflecting the Articles of Incorporation, add:

- " Promote research, education, and publication relevant to Western Culture within our period of history."

NB 13 (placed on Consent Calendar)

Author HIM Dame Elisabeth Grey
To clarify which member, in a family type group membership, is the designated point of contact for the purposes of official publications such as the Adrian Herald, add to ARTICLE III.B.1 PARTICIPATING SINGLE MEMBERSHIP:

"Serves as the primary point of contact for the purposes of notification and publications."

NB 14 tabled by author

Author HIM Dame Elisabeth Grey
Under ARTICLE III.B CATEGORIES OF MEMBERSHIP: Existing terminology is confusing, with the use of the term "group membership" used in both the Family and the Associate membership sections. Revise heading from "Participating Group Membership" to "Participating Family Membership". Makes consistent with the current defining language of the item as "mundane family".

Note: Current definition reads: "ART. III.B.2 PARTICIPATING GROUP MEMBERSHIP: As Participating Single Member, includes all legal dependents of the participant's immediate mundane family."

NB 15 failed to consider

Author HIM Dame Elisabeth Grey
For clarification of membership definitions, add to ARTICLE III.B.4 Associate Memberships:

"Not a Participating Membership."

NB 16 (placed on Consent Calendar)

Author HIM Dame Elisabeth Grey
To clean up language from proposal to law format, replace "would be" with "are":

"The dues for said membership per member ~~would be~~ <u>are</u> set by the Imperial Crown in consideration of the number of memberships requested, and the cost of providing them with Imperial Services."

NB 17 (remanded to Chancellor's office without objection)

Author: Dame Circe-Skye O'Malley of Umbria

Current Law: Article XI, Section B-3

STATUTE OF LIMITATIONS: The charges must be filed against a member within 30 days of the occurrence of the offense.

Proposed Revision:

STATUTE OF LIMITATIONS: The charges must be filed against a member within 30 calendar days of discovery of the offense.

The time limit for filing begins when a complainant files a grievance with the Chancellor's office. The day of filing said complaint is the day of discovery.

The offense shall have occurred no more than 90 calendar days prior to discovery.

If the offense happened more than 90 days in the past, charges shall not be filed, except in circumstances where mundane law dictates otherwise.

NB 18 motion passed (29 ayes, 24 nayes, 5 abstain)

Author Sir Warhammer
PROPOSAL: The sect of the Adrian Church known as Iglesia de los Soldatos are to be officially elevated from sect status to Church status. As such the Iglesia de los Soldatos will not be a part of the Church of Adria but will, in fact, be its own entity.

Commentary

CREATING A SECOND CHURCH IN THE ADRIAN EMPIRE !!!

Good day Gentles of Adria. On this day it is my wish that the Church known as the Iglesia de los Soldatos be acknowledged as an official Church of The Empire of Adria. Not a Sect of the Church of Adria but its own entity. In this proposal I wish to show why it is needed, what the benefits are and I shall also address the concerns that plague so many about us. I cannot anticipate all concerns but I am sure any other concerns will be voiced. In reference to those unforeseen concerns I would be willing to allow for friendly amendments.

Before we get down to the rat killin' let me start by saying that this is not aimed as an attack of Sir Jehan nor any other members of the Church of Adria. Quite the opposite, he has done a great job in period ceremony and I would concede that he inspired me to research more of the Medieval Church.

Now many are asking, why start a different Church? Let me answer that with our mission statement. It is our mission to enhance the feeling of brotherhood and fun that many times are disappearing from wars. All too many times fun wars or wars for politics have come down to screaming matches. I have heard too many times of people who will not grace our Empire because of the hot feelings that were expressed in our wars. The members of the Church will work towards the goal of showing the populace how conduct should be in battle and in other tournaments.

The benefits to the Empire are two fold. One of course we will strive to keep things fun by example and reward. Furthermore, by the history that has been created, we are looked on as the schismatics. WE LIKE THAT !!!!!!!!!! In the past we have been used to have fun Holy Wars. By all reports those Wars have been fun for both sides and no ill will began.

Now there are concerns about our Church. One is that we are haters of the Church of Adria. I think I have addressed that issue already. We do not hate the Church of Adria. If you heard any of our Church say that then they missed the point and I will make it my personal duty to set the party who said it straight.

The other concern is that of one of the titles in our Church. That being the issue of Sainthood. I carry this title and wish to retain the old system that was once adopted by the Church of Adria. However, because the issue keeps occurring with a degree of such intense feelings. Then I can assume that it is a very serious concern. I n light of the strong feeling about the title I have renamed the title of Saint to Prophet. Since Saints were dead and prophets were not it works better anyway.

I will add that this Church is not a fly by night concept. Iglesia de los Soldatos has existed unofficially for two years .We have the loyalty of quite a few in Aragon, Terre Neuve , a few in Umbria , Esperance and Dragon Mist .

Well, I have made my speech and I leave it to you the estates that I have sworn to uphold to decide the fate of our group. I ask for your approval to make us our own entity.

Thank you.

NB 19 moved to consider w/out objection; remanded to Chancellor's office
Author Sir Wm Bane
Article XI. A. line 2, after "extrapolated" insert "unless the Chancellery determines that no significant question of law has been raised." Note: the member is free to submit the issue to the Estates for legislative consideration (there is tremendous potential for waste or abuse if any member can arbitrarily summon a court--sitting courts can dismiss frivolous actions).

NB 20 failed to consider
Author Sir Wm Bane
Article I. line 1: delete: "1150" insert: "1066" (to accommodate the end of the classical Norse and Saxon period; and, ascendancy of the Normans).

NB 21 withdrawn by author
Author Sir Wm Bane
Article I. C. line 1: delete: "serves" insert: "serve".

NB 22 remanded to Chancellor's office without objection
Author Sir Wm Bane
Article III. A. 1. line 2: delete: "for one of the following reasons" insert: "by" (reasons are given in A. 2., A. 1. refers to how).

NB 23 remanded to Chancellor's office without objection
Author Sir Wm Bane
Article III. A. 2. b. after "law" insert: "and within sentencing guidelines" (current law could result in expulsion for conviction for the most minor of offenses).

NB 24 failed to consider
Author Sir Wm Bane
Article III. A. 3. line 2: after "membership" insert "from the Adrian Empire, Inc. or any organization" (conduct so extreme warranting expulsion from another group may be considered do deny membership in ours).

NB 25 withdrawn by author
Author Sir Wm Bane
Article III. B. 1. line 3: following "newsletter" insert: "; an Imperial Newsletter shall be available for an appropriate fee established by the Imperial Crown" (an Imperial Newsletter is a valuable service to members, but it's cost is burdensome, electronic availability can't reach all members, a hardcopy version should be available for its reasonable cost of production and postage).

NB 26 withdrawn for rewrite
Author Sir Wm Bane
Article III. C. line 2: after "advancement" insert "; to hold decision making offices including Estates membership, Rulers of chartered subdivisions and the Empire, members must be at least 18 years of age." (grave concerns

have been raised regarding the appropriateness of minors to participate in contract and policy decisions and whether Estates votes should be held by minor children who may not be free to vote their own conscience).

NB 27 tabled

Author Sir Wm Bane

Article III. F. line 4: insert new sentence: "A group of associate members, see Article III. B. 4., large enough to be recognized as chartered subdivision may be so recognized despite existing in the same region as another chartered subdivision, subject of the Imperial Crown and a majority vote of the Imperial Estates." (a strong incentive for cross joining with Adria is to maintain group identification in multiple organizations i.e. an SCA Barony could under this amendment cross join and be recognized as a distinct Adrian chartered subdivision; clearly as separate subdivision its members would not unduly interfere in or control the existing Adria subdivision).

NB 28 tabled

Author Sir Wm Bane

Article III. F. line 4: insert new sentence: "Members, who for sufficient reason as determined by the Imperial Crown, are unable to participate in their chartered subdivision of residence may be permitted status of member at large of the Adrian Empire, Inc.; such members' participation shall be reported to the appropriate Imperial officer, and such members shall not participate in, or again be considered a member of the local chartered subdivision without express consent of the Ruler of the local chartered subdivision." (Okay, so you don't want to play with the locals, this status permits independence at a price, you are free to participate elsewhere but not to burden or interfere in the group you have chosen not to be a part of).

NB 29 tabled

Author Sir Wm Bane

Article IV. A. line 2: after "Empire." delete rest of paragraph; insert new sentence: "Additional separate dues for a chartered subdivision may be established by the Estates of the chartered subdivision and consent of the Imperial Crown in an amount not to exceed fifty (50) percent of Imperial fees. If such dues are established members must pay both to maintain Adrian membership." (The Empire needs all of its Imperial fees to operate, chartered subdivisions require operating funds as well; these must be reasonable and not unduly burden members).

NB 30 withdrawn

Author Sir Wm Bane

Article IV. B. line 1: after "Imperium" insert "of Imperial dues; and, 100 percent to the chartered subdivision of chartered subdivision dues if adopted."

NB 31 remanded to Chancellor's office without objection

Author Sir Wm Bane

Article IV. C. line 1: after "the" insert "Imperial".

NB 32 passed on voice vote

Author Sir Wm Bane

Article V. B. line 6: after "approval" insert: "but may waive the thirty (30) days notice" .

NB 33 (placed on Consent Calendar)

Author Sir Wm Bane

Article V. D. line 6: after "A member shall not" delete: "be allowed to participate in" insert: "receive credit for" and, line 7: after "advancement." insert new sentence: "The member shall decide which participation shall be recorded when attending multiple events." (members should be encouraged to attend events throughout the Empire and may accomplish more at one than another, which one counts should be up to the member since credit for advancement is normally only given for one).

Note: are the number of list wins, demos, etc. limited?

NB 34 (placed on Consent Calendar)
Author Sir Wm Bane
Article VII. F. 1. THE CHANCELLOR Line 2, after "summoning" insert "and chairing" then after "and" delete "chairing" insert "preparing"

NB 35 (placed on Consent Calendar)
Author Sir Wm Bane
Article VII. F. 3. THE STEWARD insert new line 3, NOTE: Under no circumstances shall any member obtain or use an ATM Debit card for any Adrian Empire, Inc. bank account including accounts of any subdivision.

NB 36 remanded to Chancellor's office without objection
Author Sir Wm Bane
Article VIII. D. CHARTERED SUBDIVISIONS after "Kingdoms" insert "Archduchies"

NB 37 remanded to Chancellor's office without objection
Author Sir Wm Bane
Article VIII. D. 2. After "DUCHIES" insert "AND ARCHDUCHIES"

NB 38 withdrawn by author
Author Sir Wm Bane
Article VIII. D. 2. ii. Delete "has" insert "must have"

NB 39 remanded to Chancellor's office without objection
Author Sir Wm Bane
Article VIII. F. there are significant agreement problems with this article between VIII. D. Chartered Subdivisions and VIII.E. Subdivisions. One solution: acknowledge that D. and E. requirements apply to their respective subdivisions, put back the "chartered" in line 4 and put back the reference to "E." in #4. Or, delete "chartered" from lines 3 and 4 and put back the "E." in #4.

NB 40 remanded to Chancellor's office without objection
Author Sir Wm Bane
Article IX. C. line 11. Admittance to knightly rank may be refused for having been found guilty in a judicial court--but who holds that authority? Therefore the provision should be amended in one of the following ways: Delete the provision; or, after "refused" insert either "by the Crown/Imperial Crown/ Estates/Court's sentence/Peers of the Chartered Subdivision/whoever was originally intended."

NB 41 (placed on Consent Calendar)
Author Sir Wm Bane
Article IX. C. 1. e. delete "BANNERETTE" insert "BANNERET" here and in all other references (both the rank and the banner according to A Dictionary of Heraldry, Edited by Stephen Friar, New York, 1987).

NB 42 (remanded to Sovereign of Arms with NB5)
Author Sir Wm Bane
Article IX. D.
14. delete "BARONET" (created by King James I in 1611) insert "BARON/BARONESS OF THE COURT OR OF THE EMPIRE"

16. delete "SIRE" (more a form of address with no acceptable feminine form) insert "LORD/LADY"

18. after "LORD/LADY" add "OF THE COURT OR OF THE EMPIRE"

NB 43 strike/repeated item

Author Sir Wm Bane
Article XI. A. line 2, after "extrapolated" insert "unless the Chancellery determines that no significant question of law has been raised." Note: the member is free to submit the issue to the Estates for legislative consideration (there is tremendous potential for waste or abuse if any member can arbitrarily summon a court--sitting courts can dismiss frivolous actions).

NB 44 remanded to Chancellor's office without objection

Author Sir Wm Bane
Article XI. B.
3. Delete "occurrence" insert "discovery" add line 2, "If discovery does not take place for more than one year from the occurrence of the offense then only mundane charges may be brought."

5. Line 5, please clarify what is meant by appeal to each Royal Peer, this is confusing, what was intended?

6. Line 2, following "Crowns" add "in accordance with sentencing guidelines."

10. TOO GENERAL--this isn't meant to preclude Adrian trial if mundane courts tried the member for the same action. More important, by this language a member could commit a serious offence, another member (perhaps a friend) could call for a mere Hundreds Court before the offender's own liege lord and accomplish a mild or even favorable ruling before a proper investigation was possible! This needs serious attention.

NB 45 tabled

Author Sir Wm Bane
Article XV. B. 4. Can this whole subdivision civil war and fief fee be clarified? At least in line 8, delete "working for a fief fee" insert "having accepted payment for fealty."

NB 46 tabled

Author Sir Wm Bane
Article VI. A. line 5 (probably): delete: "July" insert: "May" (this would make the meetings six months apart).

NB 47 tabled

Author Sir Wm Bane
Article VI. A. line 2: delete: "and the two senior members of the Estates Minor from each chartered subdivision" (much has been made of the unwieldy size of the Imperial Estates, since the retired titles and earned ranks are protected by Article VI. J. and the estates of the chartered subdivision are represented by greater estate holders and rulers--these additional representatives may be duplicative).

NB 48 withdrawn (repeated item – see NB 46)

Author Sir Wm Bane
Article VI. E. 3.: delete: "July" insert: "May" throughout. (therefore six months from the November -meeting).

NB 49 withdrawn

Author Sir Wm Bane
Article VIII. B. 1. b.: line 4: after "reign," insert: or has attained the third level of Knightly Rank" (this construction logically follows from the first two and increases the pool of qualified candidates).

NB 50 remanded to Chancellor's office without objection

Author Sir Wm Bane
Proposed Estates Writ. SENTENCING GUIDELINES
Whereas, it is widely held that the punishment should fit the crime; and, whereas, sentences for similar conduct and culpability have varied wildly throughout the Empire; and, whereas, it is reasonable and appropriate that

intent, past conduct, repentance, and actual harm be considered in sentencing; and, whereas, it is the rightful power of the Imperial Crown to review all sentences and hear all pleas for mercy; therefore be it resolved, that the Imperial Crown, with the assistance of the Chancellery and such committees as established, research and establish binding sentencing guidelines for all Crowns throughout the Empire, to protect the rights and safety of all members of the Empire fairly and impartially. *(this is a bit more than anyone should do on short notice and should not be micromanaged by the Estates).*

Motion to adjourn, passed on voice

----------END OF MINUTES ----------

BUDGET REPORT (JULY 2000)

APPENDIX ITEM A:
July 2000 Budget Update
The Proposed Budget Expenses are as approved at the November 1999 Meeting of the Imperial Estates. The YTD represents year-to-date expenditures. Donated Costs are those costs tracked as necessary expenditures that have been donated, and the Total Value numbers represent what the budget item would cost to produce under normal circumstances. Suggested 2001 numbers reflect adjustments up or down based on the YTD or Total Value numbers. For instance, Adria cannot rely

Proposed Budget Expenses	**Projected**	**YTD**	**Donated Costs***	**Total Value**	**Suggested 2001**
Eastern Imperial War	$1,500.00	$0.00	-	-	$1,500.00
Western Imperial War	$2,500.00	$200.00	-	-	$2,500.00
Easter Banner War	$1,500.00	$419.00	$0.00	$419.00	$1,000.00
Western Banner War	$2,500.00	$1,209.86	$115.00	$1,324.86	$2,000.00
Imperial Coronation	$1,500.00	$751.00	$490.00	$1,241.00	$1,500.00
Liability Insurance	$3,358.22	$2.56	-	-	$3,500.00
Error and Omission Insurance	$1,600.00	$0.00	-	-	$1,600.00
Newsletter	$3,600.00	$2,375.43	$1,200.00	$3,575.43	$5,000.00
Administration	$2,000.00	$587.00	-	-	$2,000.00
Travel	$400.00	$400.00	$1,800.00	$2,200.00	$800.00
Accounting and Taxes	$2,500.00	$2,484.76	-	-	$2,500.00
Web Site	$400.00	$150.00	-	-	$400.00
P O Box	$58.00	$0.00	-	-	$58.00
Capital Reserve	$2,000.00	$0.00	-	-	$1,000.00
Bank Charges	$75.00	$7.00	-	-	**$75.00**
Projected Total Expenditures	**$25,416.22**				**$25,433.00**

Proposed Budget Income					
Eastern Imperial War	$1,500.00	$0.00	-	-	$1,500.00
Western Imperial War	$2,500.00	$0.00	-	-	$2,500.00
Eastern Banner War	$1,500.00	$589.00	-	-	$1,000.00
Western Banner War	$2,500.00	$1,933.00	-	-	$2,000.00
Imperial Coronation	$1,500.00	$751.00	-	-	$1,500.00
Regional Accounting Contribution	$0.00	$0.00	-	-	$0.00
About 250 Participating Members	$13,350.00	$13,013.01	-	-	$13,000.00
About 500 Assc/Family Members	$4,550.00		-	-	$4,500.00
Lifetime Members	$0.00	$0.00	-	-	$0.00
Donations	$0.00	$0.00	-	-	$0.00
Other (Reimbursements-Dog Bite)	$811.25	$400.00	-	-	
WIW99 Recovery Donations	$0.00	$957.00	-	-	
Projected Total Income	**$28,211.25**				**$26,000.00**

forever on the Imperial Chroniclers donating printing costs. Our recommendations and notations are listed below.

Cost Management Recommendations

There are costs within our budget that are directly related to the increase and decline of membership. Insurance and newsletter costs, for instance, rise and fall according to the membership numbers. Some costs remain constant regardless, such as website space or post office box rental. Some costs, such as event costs, play little role in the dues base as they are "elective" expenses that can be managed up or down based on anticipated attendance and are generally cancelled out by the income they generate. And lastly, there are manageable costs that can be lessened based on revising the conduct of business to create more efficient alternatives. The last category is generally the most effective means of bringing down costs without cutting services and benefits. Following are some recommendations for future consideration:

- Offer a discounted membership to those who elect to have their Adrian Herald, and other publications delivered electronically [in PDF or HTML format].
- Obtain QuickBooks Pro licenses for all the "self-banking" subdivisions, and provide a template of reporting categories for subdivisions to use. Subdivisions then simply make a back-up file to send to the Imperial Steward monthly. This would reduce the amount of data entry for the accountant.
- Offer all official documents electronically, individually and as a package, for download and viewing purposes free, and charge a nominal fee to subsidize printing hardcopy documents.

Recommended Changes/Improvements

Following are some suggestions for ways to improve some of our operational procedures that may involve cost increases or decreases. The main intent is to improve service.

- Offer a downloadable single point package of official documents and forms for subdivision's use, probably through the Imperial Hospitaler's Office.
- Increase web capacity by setting up satellite sites for events and the Ministries that can be linked, and unlinked, as need be from the website. This lessens the webmaster's burden and decentralizes the work. Encourage every subdivision to have their own site that can be linked to the Imperial website.
- Consider an annual collegium (bi-coastal or not?) that combines combat, arts, and governmental training with displays of prowess in the forms of Pas de Armes, gallery display of projects, etc. Could become, additionally, an annual meeting for all members of Adria.
- Consider raising travel reimbursement fund; create a designated fund for donations to same.

Miscellaneous Expenses

The costs incurred, which we considered to be Administrative in nature, but may be new in concept are as follows:

- Purchase of QuickBooks Pro (comes w/5 licenses) per accountant's recommendation.
- Rental costs for the Meeting of the Imperial Estates

General Summary

In general we feel that the budget is on track. We do feel, however, that we need to establish a revised accounting budget line item with the recognition that we are undertaking more than one year's worth of work within the year 2000 work frame. Additionally we feel everyone should keep in mind that we have several items such as the Adrian Herald printing that are subsidized by "patrons" now, but may not always be.